

My proposal is to present a 3 hour workshop that is distributed between meeting manage through parliamentary procedure, and Brown Act. With their questions, the attendees would determine the time devote to each. My intention is that neither topic would be covered by less than an hour.

My service would include a review of PINCO bylaws with recommendations or suggestions to avoid future complications and lack of compliance. These comments would be shared as part of the workshop.

My service would also include 3 months of free email or phone consultation on anything we cover in the workshop.

Here is the information on my fee:

1. PINCO would cover my transportation. A couple of months ago, I served a community college in Bakersfield. I went by train, but I had to travel the day before the workshop, and return on the evening of the workshop.
2. Since there is no direct flight to Bakersfield from Sacramento, I would need to have PINCO pay for one night motel accommodation.
3. If someone picks me up at the motel and returns me to Amtrak, PINCO would not have to cover my taxi fare from motel to workshop site to train station.
4. PINCO would receive the handout from me, and make sufficient copies for the attendees.
5. My fee for the 3 hour workshop is \$300. A shorter workshop would not reduce the transportation costs, yet would deny the attendees of significant workshop time.

Any Comments?

Sincerely,

Lorenzo R Cuesta

Professional Registered Parliamentarian

President Ca Assoc. of Parliamentarians

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On Jun 3, 2016, at 14:39, Joseph Cook <[jcook@avhsd.org](mailto:jcook@avhsd.org)> wrote:

Mr. Cuesta-

It was good talking with you this morning. PINCO's Members who were able to attend your break-out at CSNA Leadership thought your training could benefit our entire group; after reading your website, I totally agree.

I have attached PINCO's JPA to give you background on our cooperative and the by-laws we subscribe to. Please reply back with a quote for services offered related to Brown Act/Open Meeting Training(s): The training would take place in Bakersfield for approximately 40 people. Also include all required support (a/v, room set-up, etc.)

Meeting dates are open: the group favors Mornings/Thursdays.

We are meeting on June 16th. Any information you can provide will help me move the process forward with our Advisory group. I look forward to your response.

¡Salud!

joe

**Joe Cook**

**Director, Food Services-PINCO Chairman**

**Antelope Valley Union High School District**