



SPECIAL SESSION
PINCO ADVISORY COMMITTEE MEETING
FEBRUARY 15, 2017
10:00AM
PINCO SERVICE CENTER
3019 16TH STREET
BAKERSFIELD, CA 93301

MINUTES

1. SIGN-IN: 10:10 AM
2. ADOPTION OF AGENDA

Adoption of February 15, 2018 Advisory Committee Meeting Agenda as presented.

MOTION: PANAMA SECONDED: KCSOS VOTE: YES X NO

3. ADOPTION: ADVISORY COMMITTEE MEETING MINUTES OF JANUARY 18, 2018

MOTION: EDISON SECONDED: BCSD VOTE: YES X NO

4. PUBLIC COMMENTS FROM THE FLOOR:

Public Business from the Floor – Agendized Items and Non-Agendized Items: The public is invited to address items on the PINCO Agenda or any item that is within PINCO’s jurisdiction as constituted. Without taking action or entering into a dialog with the public, PINCO Board members may briefly respond to statements made or ask clarifying questions about topics not on the PINCO agenda. Individual speakers are limited to three (3) minutes each with the total time for public input on each item limited to fifteen (15) minutes. All persons requesting to make comments are asked to complete a public speaking form prior to the meeting. You will be asked to provide your full name, who or what you are representing and the topic as an item identified on the agenda or as a non-Agendized item.

5. APPROVAL: 2017-2018 USDA FOODS PURCHASE

Background: PINCO currently has a USDA Foods entitlement balance of \$730,000.00 remaining in its 2017-2018 USDA Foods account. On February 9, CDE presented PINCO with an updated open (limited) catalog and request to spend down its remaining balance. PINCO’s Commodity Sub-committee met to discuss options for purchase; while the catalog did not provide many options, Cheese was available for direct delivery and pounds needed at processors. It is recommended PINCO’s Advisory Committee approved the purchase of USDA Foods as presented.

MOTION: BCSD SECONDED: PANAMA VOTE: YES X NO

6. APPROVAL: 2018-2019 USDA FOODS PURCHASE REQUEST

Background: With release of USDA’s 2018-2019 Pre-planner, PINCO’s Commodity Sub-committee met to develop recommendations to present to PINCO’s Executive and Advisory Committees for approval. The Sub-committee studied current & ’16-’17 usage of direct delivery and at-processor, inventory capacity and storage impact to develop its recommendations. Increased spending is seen in canned commodities to off-set commercial purchases along with new fruit and vegetable options for processing and direct delivery. Great attention was given to diverting commodities to ensure ample inventories to work from while avoiding risk of high carry-over balances. The Members of Commodity Sub-committee represent a wide cross-section of Member Districts and did an outstanding job maximizing PINCO’s 2018-2019 USDA entitlement and USDA Foods purchase. It is recommended PINCO’s Advisory Committee approve the proposed 2018-2019 USDA Foods purchase request. Once approved, Lead Agency will execute request on behalf of PINCO Member Districts.

Discussion: Total 2018-2019 entitlement spent less mandated FMV margin withheld. New items include frozen peas, mixed berry cups and diced carrots. Increased spending next year on fruit cups, sliced strawberries and broccoli. State fees scheduled to increase by .10 (.80-.90) July 1, 2018.

MOTION: ARVIN SECONDED: KERVILLE VOTE: YES X NO

7. INFORMATION ONLY: PINCO REQUEST FOR PROPOSAL REPORT

Lead Agency to update PINCO Advisory Committee on 2018-2019 Request for Proposal process.

Announcement of postings.

Buy American Provision- Lead Agency presented background on PINCO Buy American Declaration now included in RFP packet.

Responses scheduled for opening March 6, 2018 with recommendations presented to PINCO Executive Committee March 8, 2018.

8. INFORMATION ONLY: WAREHOUSE REPORT

Dry storage racks scheduled to be anchored over Spring Break.

Office furniture ordered and scheduled for installation during same week.

9. REPORTS FROM ADVISORY COMMITTEE MEMBERS/LEAD AGENCY

Discussion on Community Eligibility Provision; Member Districts to share information and present questions through e-correspondence.

10. UPCOMING MEETING DATES:

**2017-2018
PINCO Executive Committee**

March 8, 2018
April 5, 2018
May 10, 2018
June 7, 2018

PINCO Administrative Offices, Lancaster
PINCO Administrative Offices, Lancaster
PINCO Administrative Offices, Lancaster
PINCO Administrative Offices, Lancaster

2018-2019 RFP Re-Cap
General Business
General Business, Budget
Year in Review/Goals

**2017-2018
PINCO Advisory Committee**

March 15, 2018
April 12, 2018
May 24, 2018
June 14, 2018

J&E Restaurant Supply, Bakersfield
PINCO Service Center, Bakersfield
PINCO Service Center, Bakersfield
PINCO Service Center, Bakersfield

Tasting/Bid Award
2018-2019 Buying Guide
Budget/Calendar
Year-End General Session

11. ADJOURN: 11:25 AM

MOTION: ARVIN **SECONDED:** PANAMA

**PINCO ADVISORY COMMITTEE MEETING
 PINCO SERVICE CENTER
 FEBRUARY 15, 2018
 SIGN IN SHEET**

21 Districts

MEMBER DISTRICT	REPRESENTATIVE
ACTON-AQUA DULCE USD	D. Grechner
ALISAL USD	
AVUHSD	
ARVIN USD	Dee Alhema
BAKERSFIELD CITY SD	Brenda Cabun, Janette Casadran
BEARDLSEY SD	D. Alhema
BIG PINE SD	
BISHOP UESD	Suzan Del
DELANO ELEM SD	Suzan Del
DELANO HS DISTRICT	
EARLIMART SD	
EASTSIDE USD	
EDISON SD	Barbara Hema
EL TEJON USD	
FAIRFAX SD	
GREENFIELD USD	
KEPPEL USD	Vickie / D6, Vicki Arney, JJ
KERN COUNTY SUPT	Red signature
KERVILLE USD	Red signature
LAMONT SD	
LANCASTER SD	Belinda Ross
LONE PINE SD	Melony Juan
LOST HILLS SD	RK
MC FARLAND SD	
MOJAVE SD	
NORRIS SD	Karen Beecher
PALMDALE SD	John Arbin, Larie
PANAMA-BUENA VISTA SD	M. Chandra
RICHLAND SD	
SOUTH FORK USD	Sharon Burns
STANDARD SD	
TAFT CITY SD	
TEHACHAPI USD	
VINELAND SD	
WASCO ELEM SD	
WASCO UHSD	
WESTSIDE USD	
WILLIAM S. HART UHSD	
WILSONA SD	

Lisa Faber