



PINCO ADVISORY COMMITTEE MEETING  
OCTOBER 25, 2016  
9:00AM  
PINCO SERVICE CENTER  
3019 16<sup>TH</sup> STREET  
BAKERSFIELD, CA 93301

**MEETING TABLED TO NEXT SCHEDULED ADVISORY COMMITTEE  
DECEMBER 7, 2016 DUE TO NOT MEETING QUORUM REQUIREMENT.**

**AGENDA**

**1. SIGN-IN:**

**2. ADOPTION OF AGENDA**

Recommendation: It is recommended Advisory Committee adopt the October 25, 2016 Advisory Committee Meeting Agenda as presented.

**MOTION:** \_\_\_\_\_ **SECONDED:** \_\_\_\_\_ **VOTE: YES** \_\_\_\_\_ **NO** \_\_\_\_\_

**3. PUBLIC COMMENTS FROM THE FLOOR:**

Public Business from the Floor – Agendized Items and Non-Agendized Items: The public is invited to address items on the PINCO Agenda or any item that is within PINCO's jurisdiction as constituted. Without taking action or entering into a dialog with the public, PINCO Board members may briefly respond to statements made or ask clarifying questions about topics not on the PINCO agenda. Individual speakers are limited to three (3) minutes each with the total time for public input on each item limited to fifteen (15) minutes. All persons requesting to make comments are asked to complete a public speaking form prior to the meeting. You will be asked to provide your full name, who or what you are representing and the topic as an item identified on the agenda or as a non-Agendized item.

**4. ADOPTION: SEPTEMBER 15, 2016 ADVISORY COMMITTEE MEETING MINUTES**

**MOTION:** \_\_\_\_\_ **SECONDED:** \_\_\_\_\_ **VOTE: YES** \_\_\_\_\_ **NO** \_\_\_\_\_

**5. INFORMATION FROM LEAD AGENCY:**

**MEMBER DISTRICT SURVEY**

Background: Lead Agency to provide update on the 2016-2017 Member District Survey.

**PINCO SUB-COMMITTEES**

Background: Lead Agency to give update on PINCO Sub-committee sign-up's through today.

**TYSON FOODS**

Background: Lead Agency to present update on PINCO transfer of USDA chicken from Pilgrim's Pride to Tyson Foods.

**PINCO STAFFING**

Background: Lead Agency to provide update on staffing and training of PINCO Account Technician, Yvonne Stubbings.

**NEW PRODUCT INCIDENT AND THIRD-PARTY ISSUE FORMS/PROTOCOL**

Background: The Lead Agency and PINCO Staff encourage Membership to submit a Product Incident Form for any/all product related issues. It is the Member District's responsibility to submit all documentation critical to the investigation process to both the Manufacturer and PINCO. PINCO has revised the Product Incident Form and created a similar form to be used with any issue(s) related to working with any third-party vendor under PINCO agreement. By downloading, these forms can be completed/submitted electronically along with support documentation and photos. Please make sure to include all box/code information and information as applicable. Vendor contact information is available through the Service Center as needed.

**WITHDRAWAL OF PARTY**

Background: In following J.P.A. language Section 9, Barstow Unified School District has received approval from its Board of Trustees to withdraw from PINCO effective June 30, 2017. Barstow Unified School District will maintain its required fund balance and work with PINCO in management of its USDA Foods and purchases through the conclusion of their agreement to the Cooperative. Lead Agency and PINCO Staff will assess routing/logistic options and cost-saving opportunities at the end of the fiscal year.

**6. ELECTION: REGION ONE REPRESENTATIVE ON PINCO EXECUTIVE COMMITTEE**

Background: John Chavolla has assumed the Director position at Delano Union School District succeeding Roy Rico (Region Four). As such, the vacancy at Delano Union School District creates a vacancy in representation for PINCO Region One. Pursuant to Section Seven, Subsection C, the Lead Agency requests Region One Member Districts nominate and elect a replacement in succession effective upon election.

**MOTION:** \_\_\_\_\_ **SECONDED:** \_\_\_\_\_ **REPRESENTATIVE:** \_\_\_\_\_

**7. REPORTS/COMMENTS FROM ADVISORY COMMITTEE MEMBERS**

**8. UPCOMING MEETING DATES:**

**2016-2017 Advisory Committee**

December 7, 2016	Antelope Valley Fairgrounds, Lancaster	Pre-Show "Trade" Meeting
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**December 8, 2016 PINCO FOOD SHOW, AV Fairgrounds**

December 15, 2016	PINCO Service Center, Bakersfield	Food Show Re-Cap Meeting
January 19, 2017	PINCO Service Center, Bakersfield	2017-2018 Bid Planning
February 9, 2017	PINCO Service Center, Bakersfield	2017-2018 Pre-Planner
March 23, 2017	PINCO Service Center, Bakersfield	2017-2018 Bid Awards
April 20, 2017	PINCO Service Center, Bakersfield	2017-2018 Buying Guide
May 18, 2017	PINCO Service Center, Bakersfield	Budget/Calendar
June 15, 2017	PINCO Service Center, Bakersfield	Year-End General Session

**2016-2017 Executive Committee**

December 7, 2016	Antelope Valley Fairgrounds, Lancaster	Gen. Business
January 11, 2017	PINCO Administrative Offices, Lancaster	Commodity Update/Bid Prep
March 8, 2017	PINCO Administrative Offices, Lancaster	2017-2018 Bid Re-Cap
April 6, 2017	PINCO Administrative Offices, Lancaster	Budget/Calendar, Gen Bus.
May 10, 2017	PINCO Administrative Offices, Lancaster	Gen. Business, Budget
June 8, 2017	PINCO Administrative Offices, Lancaster	Year End Gen. Business

**9. ADJOURN:**

**MOTION:** \_\_\_\_\_ **SECONDED:** \_\_\_\_\_

**PINCO ADVISORY COMMITTEE MEETING  
 PINCO ADMINISTRATIVE OFFICES  
 WEDNESDAY OCTOBER 25, 2016  
 SIGN IN SHEET**

<b>MEMBER DISTRICT</b>	<b>REPRESENTATIVE</b>
ACTON-AQUA DULCE USD	
ALISAL USD	
AVUHSD	<i>Joe Casella / J. Speidel</i>
ARVIN USD	
BAKERSFIELD CITY SD	<i>Janet C. ... / Brenda Roberts</i>
BARSTOW USD	
BEARDLSEY SD	<i>RAL ...</i>
BIG PINE SD	
BISHOP UESD	
DELANO ELEM SD	
DELANO HS DISTRICT	
EARLIMART SD	
EASTSIDE USD	<i>Amata ...</i>
EDISON SD	
EL TEJON USD	
FAIRFAX SD	
GREENFIELD USD	
KEPPEL USD	<i>...</i>
KERN COUNTY SUPT	<i>...</i>
KERNVILLE USD	
LAMONT SD	
LANCASTER SD	<i>Belinda Ross</i>
LONE PINE SD	
LOST HILLS SD	
MC FARLAND SD	
MOJAVE SD	
NORRIS SD	<i>Karen Beetrone</i>
PALMDALE SD	<i>...</i>
PANAMA-BUENA VISTA SD	<i>...</i>
RICHLAND SD	<i>...</i>
SOUTH FORK USD	
STANDARD SD	<i>Tracy Dougherty</i>
TAFT CITY SD	
TEHACHAPI USD	
VINELAND SD	
WASCO ELEM SD	<i>...</i>
WASCO UHSD	<i>...</i>
WESTSIDE USD	<i>Nancy ...</i>
WILLIAM S. HART UHSD	
WILSONA SD	<i>...</i>