



**PINCO EXECUTIVE COMMITTEE MEETING**  
**THURSDAY, OCTOBER 8, 2020**  
**10:00 AM**  
**PINCO ADMINISTRATIVE OFFICES**  
**44809 BEECH AVENUE**  
**LANCASTER, CA 93534**

Pursuant to the Governor's recent provisional guidance regarding open meeting policies in conducting public business, and California Government Code § 54953(b) and notwithstanding any other provision of law, the legislative body of a local agency has provided teleconferencing for the benefit of the public and the legislative body of a local agency in order to meet, discuss and act in the best interests of the Partners in Nutrition Co-Operative under its Joint Powers Agreement. PINCO has established teleconferencing access for this special session PINCO Advisory Committee meeting. PINCO Member District Representatives and members of the public are encouraged to participate through the following number:

Meeting ID [meet.google.com/bar-jrxz-hpw](https://meet.google.com/bar-jrxz-hpw)

Phone Numbers (US)+1 361-423-0164 PIN: 206 987 330#

**1. SIGN-IN: (13)**

**2. ADOPTION OF AGENDA: 10:04AM**

Adoption of the October 8, 2020 Executive Committee Meeting Agenda as presented.

**MOTION: BAKERSFIELD SECONDED: WILSONA VOTE: YES  NO**

**3. ADOPTION: EXECUTIVE COMMITTEE MEETING MINUTES OF SEPTEMBER 3, 2020**

Adoption of the September 3, 2020 Executive Committee Meeting Minutes as presented.

**MOTION: WILSONA SECONDED: BAKERSFIELD VOTE: YES  NO**

**4. PUBLIC COMMENTS FROM THE FLOOR:**

Public Business from the Floor – Agendized Items and Non-Agendized Items: The public is invited to address items on the PINCO Agenda or any item that is within PINCO's jurisdiction as constituted. Without taking action or entering into a dialog with the public, PINCO Board members may briefly respond to statements made or ask clarifying questions about topics not on the PINCO agenda. Individual speakers are limited to three (3) minutes each with the total time for public input on each item limited to fifteen (15) minutes. All persons requesting to make comments are asked to complete a public speaking form prior to the meeting. You will be asked to provide your full name, who or what you are representing and the topic as an item identified on the agenda or as a non-Agendized item.

*\*NONE*

**5. ACTION: SUCCESSION OF EXECUTIVE COMMITTEE OFFICERS**

Background: With the retirement of PINCO's First Vice President effective October 1, 2020, it is recommended PINCO's Executive Committee exercise the adopted succession procedures as outlined in the attached document. As executed, PINCO's Second Vice President will become First Vice President with PINCO's Secretary assuming the role of Second Vice President. Once a PINCO Region Representative is selected by the Executive Committee to serve as PINCO Secretary that Region Representative's position will be filled by its Alternate and a new Alternate Representative will need to be selected at the next scheduled Advisory Committee meeting scheduled for October 22, 2020

**\*MOTION TO APPROVE PROCEDURE FOR SUCCESSION OF OFFICERS MINUS VOTING RIGHT OF OFFICERS. PENDING FURTHER ATTORNEY INFORMATION PROVIDED BY ANTELOPE VALLEY UNIFIED HIGH SCHOOL DISTRICT. MOTION: KERNVILLE SECOND: WILSONA**

**MOTION: KERNVILLE SECONDED: WILSONA VOTE: YES  NO**

**6. ACTION: 2020 CSNA VIRTUAL CONFERENCE REGISTRATION – MEMBERSHIP DRIVE**

Background: As decided at PINCO’s September Advisory Committee, a new Sub-committee to focus on membership recruitment was created. The Lead Agency has contacted the California School Nutrition Association to explore options to participate in this year’s CSNA Virtual Conference as an exhibitor.

The exhibitor platform would provide the PINCO Membership Sub-committee the opportunity to develop videos and present information promoting the value and benefits of being a PINCO Member District with potential LEA’s ahead of CDE’s USDA Foods receiving agency declaration deadline of December 15, 2020. It is recommended PINCO’s Executive Committee review the options presented and determine the appropriate level of PINCO’s participation at this year’s conference.

***\*MOTION TO HAVE LEAD AGENCY NEGOTIATE FOR REGULAR BOOTH AT 2020 CSNA VIRTUAL 68<sup>TH</sup> ANNUAL CONFERENCE. WORK WITH KAREN WATSON TO GATHER DATA FOR EXHIBIT.***

**MOTION: BAKERSFIELD SECONDED: ARVIN VOTE: YES  NO**

**7. ACTION: PINCO BUYING GUIDE – REPLACEMENT OF LINE ITEM; APPLE & EVE JUICE**

Background: Apple & Eve notified PINCO that it was unable to provide the 125 ml. Kiwi-Strawberry Juice blend under agreement for the remainder of the extension in 2020-2021. With that, Apple & Eve has provided PINCO with the following flavor options in the 125 ml. shelf stable packaging for Member Districts to consider for the remainder of the agreement:

- Mixed Berry
- Fruit Punch
- Cranberry-Raspberry

The Lead Agency requested Member Districts contact their Region Representative prior to this meeting with interest in flavor options to replace the 125 ml. Kiwi-Strawberry. It is recommended PINCO’s Executive Committee’s Region Representatives report on any input and requests made by Member Districts and direct the Lead Agency to replace the 125 ml. Kiwi-Strawberry with another Apple & Eve product in the PINCO Buying Guide.

***\*ADD 125 ML FRUIT PUNCH TO PINCO BUYING GUIDE***

**MOTION: KERNVILLE SECONDED: BAKERSFIELD VOTE: YES  NO**

**8. UPDATE: PINCO MEMBERSHIP WITHDRAWAL**

Background: Per terms of PINCO’s Joint Powers Agreement, Section Nine, the Fairfax School District has exercised its option to withdraw from the Co-Operative effective June 30, 2021. The Fairfax School District is encouraged to continue working with PINCO in use of their USDA Foods, including all trading activities and to participate in meetings and voting pertaining to PINCO business in the current year.

**INFORMATION ONLY**

**9. UPDATE: PINCO COMMUNICATION(S) WITH PROCESSORS PRIOR TO OCTOBER 31ST SWEEPS**

Background: Lead Agency to provide update on communication(s) with CDE and PINCO Vendors where sweep(s) of carryover pounds are at-risk. The impact of school closure has created an unprecedented amount of unused entitlement at USDA processors forcing CDE to develop plans in advance of the October 31<sup>st</sup> sweep date. Lead Agency is currently working with CDE and its processors to ensure any entitlement subject to sweep be returned to PINCO contingent upon a reasonable plan and timeline for usage as well as any additional pounds needed through the state’s excess bank.

**INFORMATION ONLY**

**10. UPDATE: INVENTORY AND DONATION REPORT**

Background: PINCO Member Districts did a great job drawing down products on the discontinued item list and are making progress on using commodity processed products prior to the October 30<sup>th</sup> deadline approved in August. Lead Agency to report on inventory status and donation activity.

**INFORMATION ONLY**

**11. UPDATE: PINCO SUB-COMMITTEE REPORTS**

BID/FOOD SHOW      COMMODITY      J.P.A./POLICY      FUTURES      SUNSHINE

**INFORMATION ONLY**

***\*MOTION EXECUTIVE COMMITTEE TO VOTE ON APPLE SAUCE CUPS OR CRAISENS BEING OFFERED NOT TO EXCEED \$100000 FOR JANUARY THROUGH MARCH FRUIT OFFERING***

***BAKERSFIELD SECOND: KERNVILLE CRAISENZ WON OVER APPLE SAUCE***

***\*MOTION TO ADD IW COLBY CHEESE OMELETTE INTO PINCO BUTTING GUIDE***

***KERNVILLE SECOND: WILSONA***

**12. REPORTS FROM EXECUTIVE COMMITTEE MEMBERS/LEAD AGENCY**

**13. UPCOMING MEETING DATES:**

<u>Executive Committee</u>	<u>Advisory Committee</u>
September 3, 2020	September 17, 2020
October 8, 2020	October 22, 2020
November 5, 2020	November 19, 2020
December 17, 2020 (Combined Executive and Advisory Committee)	
January 14, 2021	January 28, 2021
February 4, 2021	February 18, 2021
March 4, 2021	March 18, 2021
April 1, 2021	April 15, 2021
May 6, 2021	May 20, 2021
June 3, 2021	June 17, 2021

**14. ADJOURN: MOTION WILSONA SECONDED KERNVILLE**

**Meeting Ended: 11:51 AM**