



PINCO EXECUTIVE COMMITTEE MEETING
OCTOBER 3, 2019
10:00AM
PINCO ADMINISTRATIVE OFFICES
44809 BEECH AVENUE
LANCASTER, CA 93534

AGENDA

- 1. SIGN-IN:
2. ADOPTION OF AGENDA

Adoption of October 3, 2019 Executive Committee Meeting Agenda as presented.

MOTION: SECONDED: VOTE: YES NO

- 3. ADOPTION: EXECUTIVE COMMITTEE MEETING MINUTES OF SEPTEMBER 5, 2019

MOTION: SECONDED: VOTE: YES NO

- 4. PUBLIC COMMENTS FROM THE FLOOR:

Public Business from the Floor – Agendized Items and Non-Agendized Items: The public is invited to address items on the PINCO Agenda or any item that is within PINCO’s jurisdiction as constituted. Without taking action or entering into a dialog with the public, PINCO Board members may briefly respond to statements made or ask clarifying questions about topics not on the PINCO agenda. Individual speakers are limited to three (3) minutes each with the total time for public input on each item limited to fifteen (15) minutes. All persons requesting to make comments are asked to complete a public speaking form prior to the meeting. You will be asked to provide your full name, who or what you are representing and the topic as an item identified on the agenda or as a non-Agendized item.

- 5. UPDATE: PINCO 2019-2020 USDA FOODS ENTITLEMENT

Background: After submitting its recently approved USDA purchase to needed commodities at three of its processors, PINCO has \$272,000.00 remaining entitlement. CDE is in contact with the Department of Defense (DOD) regarding PINCO’s request to donate entitlement into DOD monies prior to the January 1, 2020 scheduled opening (less FMV of one truckload’s Mozzarella cheese to be determined by balance(s) at processor and availability of pounds through state excess account). Membership shall be notified through e-mail DOD’s decision and steps forward at that time.

INFORMATION ONLY

- 6. UPDATE: PINCO COMMUNICATION(S) WITH PROCESSORS PRIOR TO OCTOBER 31ST SWEEPS

Background: Lead Agency to provide update on communication(s) with PINCO Vendors where there may be carryover pounds at-risk if not received prior to October 31st.

INFORMATION ONLY

- 7. UPDATE: PINCO MEMBERSHIP WITHDRAWAL

Background: Per terms of PINCO Joint Powers Agreement Section 9, Subsection C, the Kern County Superintendent of Schools has exercised their option to withdraw from the Cooperative effective June 30, 2020. In review of recent purchasing activity with the Districts and current inventories, Lead Agency is confident Member District financial obligations will not increase as a result of the exit of this District. PINCO will work with the District throughout the remainder of the 2019-2020 fiscal year and wish the Kern County Superintendent of Schools the best moving forward in their program.

INFORMATION ONLY

8. DISCUSSION: ANNUAL PINCO DEMOGRAPHIC SURVEY

Background: Prior to the beginning of the year, PINCO’s Executive Committee discussed more aggressive surveying of Member District’s satisfaction with products and services currently under agreement to address any issues as well as identifying new items prior to 2020-2021 solicitation(s). With the PINCO Annual Survey scheduled for distribution this month, it is recommended PINCO’s Executive Committee discuss revision/addition to the survey questions.

MOTION: _____ **SECONDED:** _____ **VOTE: YES** ___ **NO** ___

9. SUB-COMMITTEE REPORTS

Commodity - Bid - Futures - Sunshine - J.P.A/Policy - Food Show

10. REPORTS FROM EXECUTIVE COMMITTEE MEMBERS/LEAD AGENCY

11. UPCOMING MEETING DATES:

2019-2020 PINCO MEETING CALENDAR

EXECUTIVE COMMITTEE

ADVISORY COMMITTEE

~~October 3, 2019~~

~~October 17, 2019~~

December 4, 2019 Food Show Meeting – Lancaster

December 5, 2019 PINCO Food Show – Antelope Valley Fairgrounds

December 12, 2019 (Advisory Committee Only)

January 16, 2020

January 30, 2020

February 6, 2020

February 20, 2020

March 5, 2020

March 19, 2020

April 2, 2020

April 16, 2020

May 7, 2020

May 21, 2020

June 4, 2020

June 18, 2020

~~Executive Committee Meetings held at 44809 Beech Avenue Lancaster, CA 93534~~

Advisory Committee Meetings held at 3019 16th Street Bakersfield, CA 93001

All meetings scheduled to begin at 10:00AM

12. ADJOURN:

MOTION: _____ **SECONDED:** _____

September 27, 2019

PINCO / AVUHSD Food Services
44809 Beech Avenue
Lancaster, CA 93534

All PINCO members,

This letter formally notifies you of Kern County Superintendent of Schools withdrawal from PINCO – Partners in Nutrition Cooperative Joint Powers Agreement for the operation of school food service purchasing effective July 1, 2020.

As stated in the JPA, a notice of intention of withdrawal is required to be sent to all parties of the JPA by October 1ST for the following school year (Section 9, C).

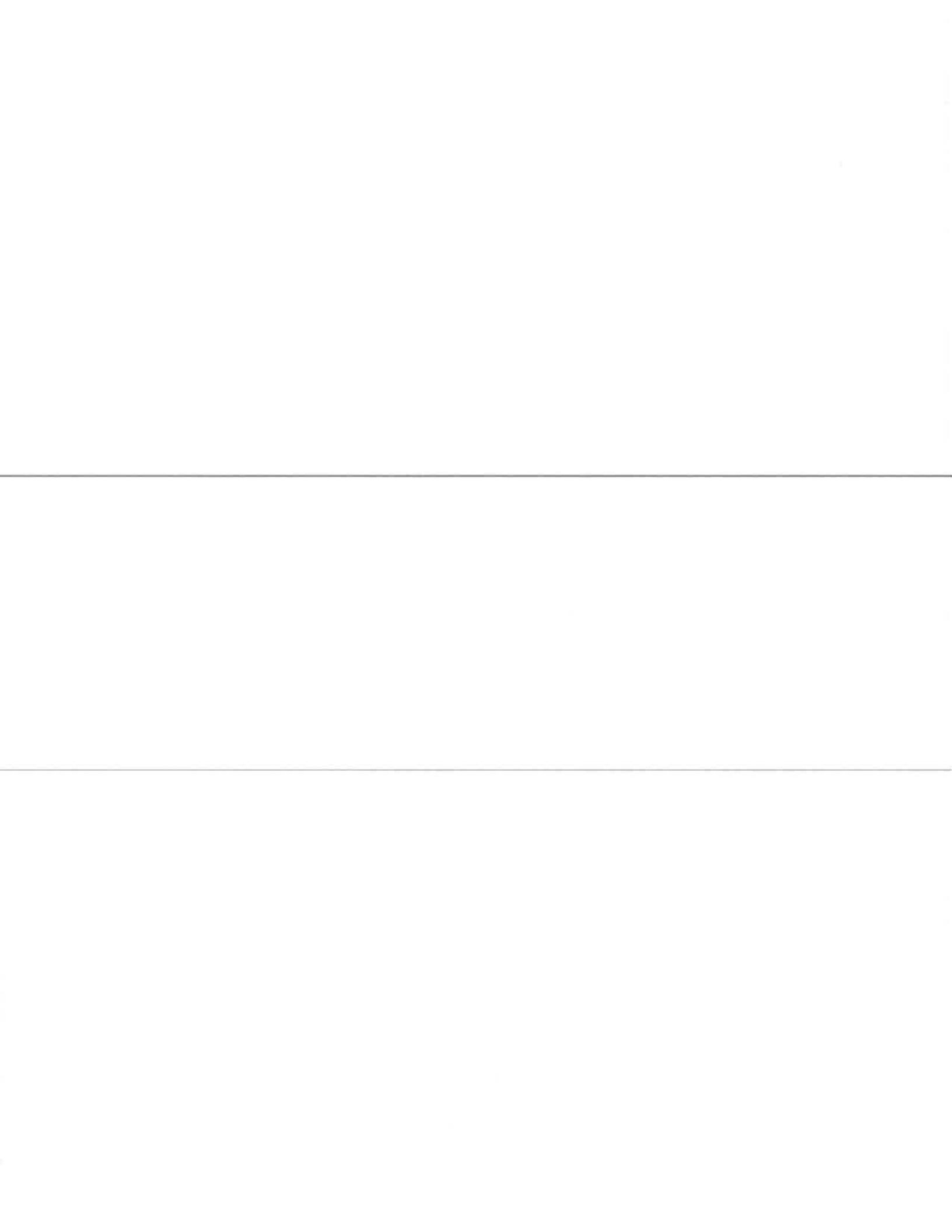
On behalf of Kern County Superintendent of Schools, I, Mary C. Barlow, Superintendent am formally informing PINCO members of our decision to withdraw from PINCO, effective July 1, 2020.

I would like to thank you for the many years of mutual and beneficial partnership.

Sincerely,



Mary C. Barlow
Kern County Superintendent of Schools



2019-2020 PINCO SURVEY QUESTIONS

District's Enrollment

Total School Sites

Pre-School

Elementary (K-5)

Middle/Jr High (6-8)

High (9-12)

Continuation

Independent Studies

Unified (K-12)

Charter

Percentage Reduced

Percentage Free

Severe Needy?

District Offer Breakfast

When is Breakfast Offered

Severe Needy Breakfast?

Evening/Supper Program?

Week-End Feeding?

Summer School/Summer Feed?

After-school snack programs?

Avg # of After-School Snacks

Addl. Meal Services Offer/Provide:

If Yes,

Cycle Menu

Menu Planning: Prepared?

Salad Bar/Theme Bar

Farm to School Program?

If yes,

School Garden Program?

If yes,

District Encourage Local District Wellness Policy?

District Allow Classroom Parties?

District Contract with outside vendors?

If yes, list

District Comply with Competitive Sales Guidelines?

District Practice "4 days per year" club activities?

Vending Machines

If yes, how are profits disbursed?

Types of kitchen/district facilities

Serve Peanut Products?

If yes,

Allow Peanuts on campus?

How many meals are transported?

Shelf Stable Milk

Average Usage Shelf Stable Milk

Does district do scratch cooking?

If so, % of scratch cooking meals

Do you vend to another agency?

if yes, number of sites

Does your district use an outsource meal company?

If yes, list name

List % of District's meals prepared by outsourced co

Elementary Reduced-Price Breakfast

Elementary Full-Paid Breakfast

Elementary Adult Breakfast

Elementary Reduced-Price Lunch

Elementary Full-Paid Lunch

Elementary Adult Lunch

2019-2020 PINCO SURVEY QUESTIONS

Middle Reduced-Price Breakfast

Middle Full-Paid Breakfast

Middle Adult Breakfast

Middle Reduced-Price Lunch

Middle Full-Paid Lunch

Middle Adult Lunch

High School Reduced-Price Breakfast

High School Full-Paid Breakfast

High School Adult Breakfast

High School Reduced-Price Lunch

High School Full-Paid Lunch

High School Adult Lunch

Is your meal price supplemented by General Fund?

Ala Carte Items sold

Does your district offer catering?

If yes,

Zip Code(s)

Total Breakfast Served

Total Lunches Served

Average Daily Breakfast Participation

Average Daily Lunch Participation

Cycle Menu

Number of Delivery sites

Preferred Days

Preferred Times

PINCO

Supply Distributer

Frozen Foods

Produce

2019-2020 PINCO SURVEY QUESTIONS

Dairy

Disposable Goods

Bread

Snacks and Drinks

Does your department receive "Meals for Needy"?

Does your dept. pay for portion of custodial in Cafeteria?

Does your dept. pay for other services not included in indirect costs?

If yes, List:

Do you received grants for fruit/veg or other?

Please Specify other:

Is your district considering new nutrition-based funding sources (grants, etc..)

Please list:

Is your district associated with Nutrition Organizations (CSNA)?

Please List:

Do you have access to a computer for interactive meetings?

List Student Information system/account management software:

Point of Sale/Point of Service System?

Type of system used to manage PINCO inventory?

Leadership support of "Time from District"

Desired Months for Mandatory Co-Op meeting/training (list 3)

Pricing: (one to five scale of importance)

No Membership/storage fees

Bid/solicitation Management

Entitlement/Commodity

Networking/Sponsorship

Other:

Suggested PINCO Info/Training

Additional Services