



PINCO EXECUTIVE COMMITTEE MEETING
THURSDAY, JUNE 3, 2021
10:00 AM
PINCO ADMINISTRATIVE OFFICES
44809 BEECH AVENUE
LANCASTER, CA 93534

Pursuant to the Governor's recent provisional guidance regarding open meeting policies in conducting public business, and California Government Code § 54953(b) and notwithstanding any other provision of law, the legislative body of a local agency has provided teleconferencing for the benefit of the public and the legislative body of a local agency in order to meet, discuss and act in the best interests of the Partners in Nutrition Co-Operative under its Joint Powers Agreement. PINCO has established teleconferencing access for this special session PINCO Advisory Committee meeting. PINCO Member District Representatives and members of the public are encouraged to participate through the following number:

Meeting ID meet.google.com/and-wgao-gni Phone Numbers (US)+1 585-667-0111 PIN: 338 984 128#

1. SIGN-IN:

2. ADOPTION OF AGENDA

Adoption of the June 3, 2021 Executive Committee Meeting Agenda as presented.

MOTION: _____ **SECONDED:** _____ **VOTE: YES** ___ **NO** ___

3. ADOPTION: EXECUTIVE COMMITTEE MEETING MINUTES OF MAY 6, 2021

Adoption of the Executive Committee Meeting Minutes of May 6, 2021 as presented.

MOTION: _____ **SECONDED:** _____ **VOTE: YES** ___ **NO** ___

4. PUBLIC COMMENTS FROM THE FLOOR:

Public Business from the Floor – Agendized Items and Non-Agendized Items: The public is invited to address items on the PINCO Agenda or any item that is within PINCO's jurisdiction as constituted. Without taking action or entering into a dialog with the public, PINCO Board members may briefly respond to statements made or ask clarifying questions about topics not on the PINCO agenda. Individual speakers are limited to three (3) minutes each with the total time for public input on each item limited to fifteen (15) minutes. All persons requesting to make comments are asked to complete a public speaking form prior to the meeting. You will be asked to provide your full name, who or what you are representing and the topic as an item identified on the agenda or as a non-Agendized item.

5. REVIEW/RECOMMEND: 2021-2022 PINCO EXECUTIVE COMMITTEE OFFICER ELECTIONS

Background: According to PINCO's Joint Powers Agreement, PINCO Member District Representatives elect Executive Committee Officers and Region Representatives every two years; the process typically takes place at the end of the year in May or June ahead of the upcoming fiscal calendar (2021-2022 this year).

The Lead Agency has provided options for this year's nomination and selection process to the Executive Committee and recommends discussion of these options and to direct the Lead Agency to conduct the elections electronically ahead of the June Advisory Committee Meeting.

MOTION: _____ **SECONDED:** _____ **VOTE: YES** ___ **NO** ___

6. REVIEW/RECOMMEND: 2021-2022 PINCO MEETING CALENDAR

Background: The proposed 2021-2022 PINCO meeting calendar takes into account continuing changes in COVID guidance; Executive and Advisory Committee meetings shall be held in-person adhering to all safety protocols and be accessible via Google Meet and teleconferencing as posted on the Agenda(s) and PINCO website.

Notwithstanding the challenges presented over the past fifteen months related to program operations, PINCO Member Districts and Staff have, and continue to take full advantage of accessing the PINCO meetings via Google Meet and/or Smartphone. The Lead Agency will work with the incoming Executive Committee to prioritize and Agendize topics throughout the year as cyclical and new opportunities-activities dictate and schedule special meeting session(s) following open meeting policies as needed. The dates below are being suggested for PINCO’s Executive and Advisory Committee meetings in 2021-2022:

<u>Executive Committee</u>	<u>Advisory Committee</u>
September 2, 2021	September 16, 2021
October 7, 2021	October 21, 2021
DECEMBER 1, 2021 PINCO FOOD SHOW TRADE MEETING & VENDOR RECEPTION	
2021 PINCO FOOD SHOW – DECEMBER 2, 2021	
December 16, 2021 (Advisory Committee Only)	
January 13, 2022	January 27, 2022
February 3, 2022	February 17, 2022
March 3, 2022	March 17, 2022
April 7, 2022	April 21, 2022
May 5, 2022	May 19, 2022
June 2, 2022	June 1, 2022

(2021 PINCO Food Show and events pending AV Fairground’s scheduling based on public health guidance)

It is recommended PINCO’s Executive Committee review the proposed 2021-2022 PINCO Meeting Calendar as presented and forward to PINCO’s Advisory Committee with any modifications for ratification.

MOTION: _____ **SECONDED:** _____ **VOTE: YES** ____ **NO** ____

7. UPDATE: JOHN SOULES – ADDITIONAL PRODUCTS FOR 2021-2022

Background: At the May 20, 2021 Advisory Committee Meeting, PINCO Member Districts awarded John Soules an agreement under PINCO RFQ #01/21-22 for two of the products they had responded to under the solicitation. In discussion, the Advisory Committee requested additional samples from John Soules for consideration in the 2021-2022 PINCO Buying Guide. Having additional products available in the Buying Guide beyond the breaded chicken patty and chicken nugget will provide more menu options for Member Districts as well as helping to meet minimums and back-up for any product shortages PINCO’s awarded commodity chicken processor (Tyson Foods). The following products will be given to Member Districts to conduct student taste testing prior to the June 17, 2021 Advisory Committee Meeting:

- 55000 – Grilled Formed Chicken breast fillet 2.5 oz. - \$22.50/cs (\$0.352/serving)
- 62005 – Whole Muscle Grilled Chicken breast fillet 3.0 oz. - \$37.50/cs (\$0.704/serving)
- 46415 – Whole Muscle Portioned Chicken Tender 4.50 oz. - \$44.00/cs (\$0.62/serving)*
- 51025 – Whole Muscle Portioned Spicy Chicken Fillet 4.0 oz. -\$44.00/cs (\$0.55/serving)
- 40030-WG – Whole Muscle Portioned Buffalo Glazed Bites – 4.0 oz. -\$48.00/cs. (\$0.60/serving)

*- To be delivered the week of June 14, 2021. Product may not be tested prior to the June 17, 2021 Advisory Committee meeting.

Member Districts will report out on the results of their taste tests at the June 17th meeting giving Member Districts the opportunity to include in next year’s PINCO Buying Guide.

INFORMATION ONLY

8. UPDATE: PINCO TECHNOLOGY REPORT

Background: Over the past three weeks, PINCO has met with consultants from SAGE to discuss its current licensing agreement and how the platform can be used to address the warehousing and inventory systems and processes being used in conjunction with the host services under the website agreement with LINQ-ISITE Technologies. Upon preliminary examination, it appears upgrades made to SAGE’s Business Works platform addresses many of the challenges PINCO has faced in recent years without having to create programs once thought specific to the Co-Operative’s needs.

The Lead Agency and PINCO Staff are currently conducting beta-tests with SAGE’s purchasing and inventory modules to see where the platform can improve PINCO’s efficiencies and reporting activities and will report all information and developments and communicate with the Futures Sub-committee and Member Districts as they occur.

INFORMATION ONLY

9. REPORTS FROM EXECUTIVE COMMITTEE MEMBERS/LEAD AGENCY

10. UPCOMING MEETING DATES:

<u>Executive Committee</u>	<u>Advisory Committee</u>
September 3, 2020	September 17, 2020
October 8, 2020	October 22, 2020
November 5, 2020	November 19, 2020
December 17, 2020 (Combined Executive and Advisory Committee)	
January 14, 2021	January 28, 2021
February 4, 2021	February 18, 2021
March 4, 2021	March 18, 2021
April 1, 2021	April 15, 2021
May 6, 2021	May 20, 2021
June 3, 2021	June 17, 2021

11. ADJOURN: MOTION _____ SECONDED _____