



**PINCO ADVISORY COMMITTEE MEETING**  
**THURSDAY, MAY 20, 2021**  
**10:00 AM**  
**PINCO SERVICE CENTER**  
**3019 16<sup>TH</sup> STREET**  
**BAKERSFIELD, CA. 93301**

Pursuant to the Governor’s recent provisional guidance regarding open meeting policies in conducting public business, and California Government Code § 54953(b) and notwithstanding any other provision of law, the legislative body of a local agency has provided teleconferencing for the benefit of the public and the legislative body of a local agency in order to meet, discuss and act in the best interests of the Partners in Nutrition Co-Operative under its Joint Powers Agreement. PINCO has established teleconferencing access for this special session PINCO Advisory Committee meeting. PINCO Member District Representatives and members of the public are encouraged to participate through the following number:

Meeting ID [meet.google.com/otu-kndk-stj](https://meet.google.com/otu-kndk-stj) Phone Numbers [\(US\)+1 385-404-0327](tel:(US)13854040327) PIN: 982 616 292#

**1. SIGN-IN:**

**2. ADOPTION OF AGENDA**

Adoption of the May 20, 2021 Advisory Committee Meeting Agenda as presented.

**MOTION:** \_\_\_\_\_ **SECONDED:** \_\_\_\_\_ **VOTE: YES** \_\_\_ **NO** \_\_\_

**3. ADOPTION: ADVISORY COMMITTEE MEETING MINUTES OF APRIL 15, 2021**

Adoption of the Advisory Committee Meeting Minutes of April 15, 2021 as presented.

**MOTION:** \_\_\_\_\_ **SECONDED:** \_\_\_\_\_ **VOTE: YES** \_\_\_ **NO** \_\_\_

**4. PUBLIC COMMENTS FROM THE FLOOR:**

Public Business from the Floor – Agendized Items and Non-Agendized Items: The public is invited to address items on the PINCO Agenda or any item that is within PINCO’s jurisdiction as constituted. Without taking action or entering into a dialog with the public, PINCO Board members may briefly respond to statements made or ask clarifying questions about topics not on the PINCO agenda. Individual speakers are limited to three (3) minutes each with the total time for public input on each item limited to fifteen (15) minutes. All persons requesting to make comments are asked to complete a public speaking form prior to the meeting. You will be asked to provide your full name, who or what you are representing and the topic as an item identified on the agenda or as a non-Agendized item.

**5. APPROVAL: 2021-2022 PINCO OPERATIONS BUDGET**

Background: The 2021-2022 PINCO Operations Budget takes into account current SSO and hybrid learning model participation and projected revenues expenses based on Member District’s reopening scenarios; Lead Agency has projecting a 28% increase in food revenue/expenses based on surveying the Member Districts and made adjustments to other expenses based on projected need(s). Lead Agency will review PINCO’s operating budget at scheduled interims with PINCO Executive and Advisory Committees and make any revisions as required.

It is recommended PINCO’s Advisory Committee review the proposed 2021-2022 PINCO Operations Budget as presented and direct the Lead Agency to make any modifications and present to the Antelope Valley Union High School District for formal approval(s).

**MOTION:** \_\_\_\_\_ **SECONDED:** \_\_\_\_\_ **VOTE: YES** \_\_\_ **NO** \_\_\_

**6. REVIEW/RECOMMEND: EXTENSION OF PINCO RFP #12/20-21 DISTRIBUTION SERVICES**

Background: Food Source Transportation submitted its response to extend the agreement of RFP#12/20-21 for distribution services without an increase in rates or terms. In addition to providing outstanding logistic and customer services to PINCO Member District, Food Source Transportation staffing provides ongoing warehousing and staging support, which helps PINCO manage its labor and overall staffing expenses.

It is recommended PINCO Advisory Committee approve Food Source Transportation’s response for extension and forward to the Lead Agency for formal ratification.

**MOTION:** \_\_\_\_\_ **SECONDED:** \_\_\_\_\_ **VOTE: YES** \_\_\_ **NO** \_\_\_

**7. APPROVAL: ADDITIONAL 2021-2022 BUYING GUIDE ITEMS**

Background: Subsequent to the April 15, 2021 Advisory Committee meeting, PINCO was contacted by MCI Foods and Michael B’s with an update and opportunities for Member District’s consideration.

MCI Foods: MCI Foods has brought back its Chicken Tender and Cheese Wrap IW (#71012) for the upcoming school year. This two grain, two M/MA is individually wrapped and was popular with Member Districts when first available. Pricing (.779 per serving – only a .01 increase over last year).

Michael B’s: The vendor is offering a foiled-wrapped option for its Chile Cheese Tamale (TC12F). There would no additional cost for the foil wrap and could provide more flexibility in meal distribution in 2021-2022.

Rose & Shore: A number of Member Districts have contacted PINCO wanting to backhaul their pork roast for finished product but are now unable to given the removal of Pork Carnitas (.21 per serving) and Roasted Pork Sandwich IW (.80 per serving) from the 2021-2022 Buying Guide. These products have provided options for Member Districts not able to prepare the commodity on-site and still allows for the option of cooking the roasts for those that can.

Additionally, based on PINCO’s Commercial Chicken RFQ, John Soules provided samples of commercially processed chicken that were taste tested with students recently compared to Tyson’s bulk breaded chicken nugget and patty. Pricing and terms per BVS favor John Soules and results of student taste tests will be presented at today’s meeting. Having the commercial option available in the Buying Guide would give Member Districts an alternative in managing their chicken entitlement at-processor and address product availability issues in the event PINCO’s chicken processor is unable to provide product due to availability issues.

John Soules Products for consideration:  
#50110 Breaded Chicken Patty WG Bulk .302 per serving  
#40015 Breaded Chicken Nuggets WG Bulk .302 per serving

It is recommended PINCO’s Advisory Committee consider the product options listed above and direct the Lead Agency and PINCO to revise the 2021-2022 as approved by its Member Districts.

**MOTION:** \_\_\_\_\_ **SECONDED:** \_\_\_\_\_ **VOTE: YES** \_\_\_ **NO** \_\_\_

**8. APPROVAL: USDA MUST PULL BACKHAUL OPTION**

Background: Accompanying this Agenda is a list of USDA Foods that is scheduled to be pulled from the Service Center by July 15, 2021. In order to help Member Districts ahead of the June and July must-pull dates, the Lead Agency is recommending PINCO’s Advisory Committee approve extending the must-pull dates on the inventoried Turkey Roast, Cooked Diced Chicken and Pork Leg Roast to allow Member Districts to submit POs to have their cases backhauled to Rose & Shore for finished product(s). This extension would be conditioned on Member Districts submitting their POs by June 15<sup>th</sup> or schedule those cases for site delivery at the dates listed.

**MOTION:** \_\_\_\_\_ **SECONDED:** \_\_\_\_\_ **VOTE: YES** \_\_\_ **NO** \_\_\_

**9. REVIEW/APPROVAL: EXTENSION OF SHELF LIFE CONDITION AS REQUIRED PER MANUFACTURER**

Background: Of the many challenges USDA processors have faced over the past fourteen months because of COVID, the backlog of inventoried raw and finished products using USDA Foods has a direct impact on vendor's ability to honor the 75% shelf life condition under its agreement(s). PINCO has had to cancel many orders placed by Member Districts throughout 2020-2021 due to the manufacturers' inability to meet this condition. In most cases, the manufacturer is using PINCO's USDA Foods that are dated beyond its 75% shelf life to produce finished product. Manufacturers have requested PINCO allow flexibility on the 75% shelf life condition if they provide documentation declaring the quality and safety of products not meeting the threshold.

Unfortunately, PINCO does not find out about these timeline issues until product is delivered or picked-up from local vendors.

In discussing the issue with the Executive Committee at its May 6<sup>th</sup> meeting and determined by the factor(s) in each situation, the Lead Agency will contact PINCO's Commodity Sub-committee Lead to assess the issues behind the situation and vendor's request. PINCO will not make exceptions on the 75% shelf of finished product. The only allowance would be in the case of the processor using PINCO's USDA Foods past its one-year timeline under the condition in writing that quality and safety will not be compromised. Members Districts purchasing product(s) under this condition would be notified.

It is recommended PINCO's Advisory Committee approve this internal procedure.

**MOTION:** \_\_\_\_\_ **SECONDED:** \_\_\_\_\_ **VOTE: YES** \_\_\_ **NO** \_\_\_

**10. UPDATE: 2021 PINCO FOOD SHOW**

Background: Lead Agency to provide update on hosting the 2021 PINCO Food Show at the AV Fairgrounds. The Fairgrounds have contacted the Lead Agency and have reserved November 30, 2021 and December 1, 2021 for the event pending state and local guidance slated to be announced June 15, 2021 or sooner depending on developing timelines/conditions. The Lead Agency has reached out to PINCO's Food Show Committee and will begin to research additional options including, but not limited to holding the event in Bakersfield.

**INFORMATION ONLY**

**11. UPDATE: DON LEE FARMS ON PORK PROCESSING**

Background: PINCO was notified last week by Don Lee Farms that there were no available pounds through the excess bank to process orders for the remainder of 2020-2021. Unfortunately, all purchasing groups and agencies in California are in the same situation and will not be able to be ordering processed pork products using USDA Foods until July 1, 2021.

**INFORMATION ONLY**

**12. UPDATE: RECRUITMENT OF PINCO ACCOUNTS PAYABLES CLERK POSITION**

Background: Lead Agency to provide update on the recruitment of the position at the Lancaster administrative office.

**INFORMATION ONLY**

**13. REPORTS FROM ADVISORY COMMITTEE MEMBERS/LEAD AGENCY**

**14. UPCOMING MEETING DATES:**

<u>Executive Committee</u>	<u>Advisory Committee</u>
September 3, 2020	September 17, 2020
October 8, 2020	October 22, 2020
November 5, 2020	November 19, 2020

~~December 17, 2020 (Combined Executive and Advisory Committee)~~

~~January 14, 2021~~

~~January 28, 2021~~

~~February 4, 2021~~

~~February 18, 2021~~

~~March 4, 2021~~

~~March 18, 2021~~

~~April 1, 2021~~

~~April 15, 2021~~

~~May 6, 2021~~

~~May 20, 2021~~

~~June 3, 2021~~

~~June 17, 2021~~

15. ADJOURN: MOTION \_\_\_\_\_ SECONDED \_\_\_\_\_