



PINCO EXECUTIVE COMMITTEE MEETING

MAY 4, 2016

10:00AM

PINCO ADMINISTRATIVE OFFICES

44809 BEECH AVENUE

LANCASTER, CA 93534

MINUTES:

1. SIGN-IN: 10:14 A.M. All Executive Committee members present.

2. APPROVAL: ADOPTION OF AGENDA.

Recommendation: It is recommended Executive Committee adopt the May 4, 2016 Executive Committee Meeting Agenda as presented.

MOTION: PANAMA BV SECONDED: DELANO ELEM PASSED

3. APPROVAL: EXECUTIVE COMMITTEE MEETING MINUTES

Recommendation: It is recommended Executive Committee approve the Executive Committee Meeting Minutes of April 14, 2016 as presented.

MOTION: DELANO ELEM SECONDED: DELANO HIGH PASSED

With changes in #3 from Advisory to Executive Committee Meeting. See Attached 4/14/16 minutes.

4. APPROVAL: EXECUTIVE COMMITTEE MEETING MINUTES

Recommendation: It is recommended Executive Committee approve the Executive Committee Minutes of March 9, 2016 as presented.

MOTION: GREENFIELD SECONDED: PANAMA BV PASSED

With changes to #6, first motion did not pass. See attached 3/9/16 minutes.

5. PUBLIC COMMENTS FROM THE FLOOR:

Public Business from the Floor – Agendized Items and Non-Agendized Items: The public is invited to address items on the PINCO agenda or any item that is within PINCO's jurisdiction as constituted. Without taking action or entering into a dialog with the public, PINCO Board members may briefly respond to statements made or ask clarifying questions about topics not on the PINCO agenda. Individual speakers are limited to three (3) minutes each with the total time for public input on each item limited to fifteen (15) minutes. All persons requesting to make comments are asked to complete a public speaking form prior to the meeting. You will be asked to provide your full name, who or what you are representing and the topic as an item identified on the agenda or as a non-Agendized item.

NO COMMENTS

6. BROAD LINE BID/AGREEMENT UPDATE:

Background: PINCO's Bid Sub-committee had raised the option of soliciting a bid for Broad Line services for 2016-2017 beginning July 1, 2016. At the April 14, 2016 Advisory Committee meeting, it was decided that Lead Agency would solicit an Request For Proposal for these services. Unfortunately the Lead Agency was unable to secure information from Member Districts needed to develop language promoting a competitive bidding process in a timely manner to properly post/vet/award prior to June 30, 2016 when the current agreement is scheduled to expire.

Lead Agency has contacted Sysco Foods of Ventura and requested an extension of services for a second year under the terms of the agreement running from July 1, 2016-June 30, 2017. In consideration of the pricing dispute that took place this year, Sysco Foods of Ventura will provide documented cost of all items under the terms of the current agreement and “new” items requested. As stated in the current agreement, pricing on any/all supplies not listed in the original award will be honored at the same % mark-up above cost that has been agreed upon.

INFORMATION ONLY: NO ACTION TAKEN

Wasco expressed concerns of the decision for the rollover, Could those numbers have come from PINCO records? Discussion regarding the need to address the “non-participation” of districts, especially when it is stopping us from conducting business.

Greenfield brought up a concern about using percentages for utilities and other costs, LD would like all districts to report any problems with service contracts to them for the Value Point System used for bids even when working out the problems yourselves.

Lead District stated all districts need to attend the May 19, 2016, meeting to vote on the Broad Line bid.

Bakersfield City said “all Bid Committee meetings are cancelled”

Barstow asked, how many district answered the requested information from Pinco? 70%...80... 100? The LD said they didn’t know at the time of the meeting-

Barstow said a vendor at a food show said Sysco Ventura has never asked for Barstow’s usage numbers, and is curious to why not if those numbers are so important. LD said he will find out.

7. DISTRIBUTION SERVICES EXTENSION FOR 2016-2017:

Background: Upon direction of Advisory Committee on April 14, 2016, the Lead Agency scheduled a meeting with Food Source Transportation regarding their request for a 5% increase fees as part of an extension as defined in the original agreement. At this meeting, representatives of PINCO’s Executive and Bid Sub-committees were provided information that validated the increase for the services rendered by Food Source Transportation.

Recommendation: Based on our meeting and in light of increased costs for Food Source Transportation, Lead Agency is recommending approval of a 5% fee increase for Food Source Transportation in continuing services at the PINCO Service Center and Member Districts.

Wasco made the MOTION to discuss item #7, SECONDED: Delano Elem PASSED

Wasco still has problems with reasons for increase in costs, as the ones stated on the document handed out to executive committee, were known to bidder before they submitted their bid. Panama had concerns of the smog compliance and vehicle replacement, they are one in the same once it is replace, they are compliant and there is no additional costs after being in compliance. Also, not reflected on the cost sheet was fuel cost going down. Cost will be \$693, daily, per truck.

Delano Elem recommended LD to go back to Food Source to offer a 2 ½ % increase for the 16/17 school year and bring back to the Advisory for final approval. Anything more is not approved by executive committee.

Delano Elementary made the motion to direct the Lead District to offer a 2 ½ % increase fees for distribution services for the 2016/2017 school year...firm.

MOTION: DELANO ELEM SECONDED: WASCO ELEM PASSED

If Food Source does not accept the 2 ½ % increase in fees, then an Executive Committee meeting will be held before Advisory meeting on May 19th to discuss further action.

8. PILGRIM'S PRIDE RECALL UPDATE:

Background: On April 26, 2016, Pilgrim's Pride announced a Level One recall of chicken products subject to foreign matter that occurred in production at their plant in Waco Texas. Lead Agency and PINCO Staff are in active communication with all parties and Member Districts in inventorying/identifying effected product. PINCO will work with Member Districts in handling the disposal/recording/crediting of all product under the recall.

INFORMATION ONLY: NO ACTION TAKEN.

Lead District reported any less than 2500 lbs. product per site can be disposed of by effected districts.

9. 2016-2017 PINCO BUDGET:

Background: In developing PINCO's 2016-2017 budget, the following factors were taken into consideration:

- Purchases (current and projected)
- Staffing
- Lease, Storage and associated "support" expenses (utilities, etc.)
- Distribution Expenses

PINCO Budgets are conservative in their essence. Lead Agency will monitor the budget and make any revisions as needed at scheduled 1st/2nd Interims.

Recommendation: It is recommended Executive Committee approve the proposed 2016-2017 PINCO Budget and forward with recommendation(s) for approval by PINCO's Advisory Committee.

Lisa Castorena presented the 2016/ 2017 Budget and answered questions from the Executive committee.

MOVED: PANAMA BV SECONDED: DELANO ELEM PASSED

10. LEAD AGENCY PERFORMANCE EVALUATION:

Background: Pursuant to JPA Section Seven, Subsection D6, the Executive Committee has developed a self-evaluation form for Lead Agency to complete. After completion, Executive Committee will complete its performance evaluation and report to Advisory Committee any changes as recommended.

Executive Committee will present this self-evaluation form to the Lead Agency today and discuss a reasonable timeline for completion.

INFORMATION ONLY: NO ACTION TAKEN.

Barstow presented the Lead District with the "self- evaluation." Return date will be June 3, 2016.

11. REPORTS/COMMENTS/UPDATES FROM PINCO EXECUTIVE COMMITTEE MEMBERS:

Bakersfield City discussed items the students in her district taste tested and asked how to go about getting some of them adding to the buying guide.

Barstow asked about the 3-5 year plan meeting and was directed to speak with Eastside. LD asked for 1st and 2nd vice presidents to try and get more members to participate at the next advisory. Barstow asked if it could be added to the agenda as well.

12. NEXT MEETING DATES: ADVISORY & EXECUTIVE – SEE SCHEDULE BELOW:

2015-2016 Advisory Committee

May 19, 2016
June 16, 2016

PINCO Service Center, Bakersfield
PINCO Service Center, Bakersfield

Budget/Calendar
Year-End General Session

13. ADJOURN: MOVED: DELANO ELEM SECONDED: WESTSIDE