



PINCO EXECUTIVE COMMITTEE MEETING

APRIL 4, 2019

10:00AM

PINCO ADMINISTRATIVE OFFICES

44809 BEECH AVENUE

LANCASTER, CA 93534

MINUTES

1. SIGN-IN: 10:22 AM (6)

**APPROVED MAY 9, 2019**

2. ADOPTION OF AGENDA

Adoption of the April 4, 2019 Executive Committee Meeting Agenda as presented.

**MOTION: DELANO SECONDED: WILSONA VOTE: PASSED**

LEAD AGENCY WOULD LIKE TO ADD LINE ITEM USDA STORAGE PROCEDURES.

3. ADOPTION: EXECUTIVE COMMITTEE MEETING MINUTES OF MARCH 7, 2019

**MOTION: PANAMA SECONDED: WILSONA VOTE: PASSED**

4. PUBLIC COMMENTS FROM THE FLOOR:

Public Business from the Floor – Agendized Items and Non-Agendized Items: The public is invited to address items on the PINCO Agenda or any item that is within PINCO’s jurisdiction as constituted. Without taking action or entering into a dialog with the public, PINCO Board members may briefly respond to statements made or ask clarifying questions about topics not on the PINCO agenda. Individual speakers are limited to three (3) minutes each with the total time for public input on each item limited to fifteen (15) minutes. All persons requesting to make comments are asked to complete a public speaking form prior to the meeting. You will be asked to provide your full name, who or what you are representing and the topic as an item identified on the agenda or as a non-Agendized item.

The following statement was made by Joshua Rogers, duly appointed PINCO Representative, Greenfield Union School District. Representative Rogers has requested the statement be added to the April 4, 2019 PINCO Executive Committee Meeting Minutes:

*Greenfield would like some clarification on agenda item #8. Greenfield is a member of the commodity committee. According to the Pinco subcommittee brief scope from the Pinco website:*

*“Commodity Committee – Year Round: Committee to work with Lead Agency and PINCO Staff to assess FDP Offerings and make recommendations to Membership in use of PINCO USDA entitlement. Committee shall work with Lead Agency related to on-going purchase opportunities through the CDE/USDA (i.e. Bonus, Non PINCO sweeps remaining surplus entitlement).*

*Greenfield received no prior communication regarding the acceptance of this bonus commodity? Could you let us know why this was not communicated in advance?*

*Greenfield would also to know if a member district has any question about an agenda item, should they ask prior to the meeting to get clarification or wait till the meeting and ask the question in open public forum? Previously Greenfield has asked clarifying questions about agenda items in advance of meetings and has been told all questions will be answered at the meeting, or request to speak.*

No other Public Comment Cards were received.

**5. APPROVAL/RECOMMENDATION: PINCO EXTENSION OF AGREEMENTS 2019-2020**

Background: Based on product quality and performance, PINCO's Lead Agency forwarded terms of extension of existing agreements with the following vendors for 2019-2020:

Bake Crafter's – Cheese Products	Rose & Shore - Turkey & Gravy (Backhaul USDA Roasts)
Bell Tasty- Taco Pockets	Schwan's- Cheese, Pizza Products
Cookie Tree Bakery- Frozen Cookie Dough	Sky Blue Bakery- Frozen Bakery Products
Del Monte- Fruit Products	Sysco- Condiments
Don Lee Farms -Pork & Beef Products*	Tony Roberts- Cheese, Pizza Products
MCI/Los Cabo's- Cheese, Mexican Foods	Tyson – Beef & Chicken Products*
Michael B's- Cheese, Mexican Foods	Yang's - Chicken Products*
P&R Paper Supply- Non-Food Paper Supplies*	Sysco Foods of Ventura - Purchased Food & Supply Items*

\* PINCO would be exercising the last year of possible extension with each vendor; RFP's in each category will be solicited for the 2020-2021 fiscal year.

Vendors have provided updated nutritional information and rationale for any changes in pricing &/or terms in their acceptance of extension.

Sysco Foods of Ventura pricing will not be available until April 16, 2019. Lead Agency will forward all updated information to Membership and Agendize extension approval for PINCO Executive and Advisory Committee meetings scheduled for May, 2019.

It is recommended PINCO's Executive Committee review responses and forward to PINCO's Advisory Committee with recommendation for approval in extension of agreement(s) as listed; henceforth, recommendation(s) will be forwarded to the Antelope Valley Union High School District for final approval.

**MOTION: DELANO SECONDED: LANCASTER VOTE: PASSED**

**APPROVED AS PRESENTED. LEAD AGENCY WILL PROVIDE PRICING/TERMS UPDATES FROM P&R PAPER SUPPLY AND SYSCO VENTURA WHEN RECEIVED.**

**6. UPDATE: DEPARTMENT OF DEFENSE PRODUCE PROGRAM**

Background: The Lead Agency has provided CDE with Member District Agency Distribution Forms in order to open accounts in the Department of Defense Produce Program. Attached is the allocation schedule based on PINCO's remaining 2018-2019 USDA entitlement balance of \$348,000.00. Once accounts are established in FFAVORS, Member Districts will be able to place orders for direct delivery from Coast Citrus. Lead Agency will be providing additional information/tips pertaining to the FFAVORS ordering process and CDE administrative billing process.

**INFORMATION ONLY**

**7. UPDATE: PINCO RFP #07-19/20 LIQUID EGG, COMMODITY PROCESSED/INDIVIDUALLY WRAPPED ITEMS**

**INFORMATION ONLY**

**8. UPDATE: RED GOLD COMMODITY REBATE PROGRAM**

Background: In late March, the Lead Agency secured 20,000 pounds of bonus USDA Tomato Paste to off-set commercial purchases made this year of qualifying Red Gold products through PINCO's condiment agreement with Sysco Foods of Ventura. The total rebate amount from this bonus came to \$4,113.00. This rebate was a great way for PINCO to benefit from commodity discounts with a USDA processor without diverting entitlement. Rebates for Member Districts purchasing these products from the PINCO Buying Guide will be reflected in credit(s) with April's financial statement/report.

**INFORMATION ONLY**

**\*ADDED LINE: USDA STORAGE PROCEDURES**

Best Buy Date. Greenfield received USDA Sliced Pork Ham on March 25, 2019 with a product best-by dating stamped as-of December 22, 2018. The product had mold on one of the sleeves. The Service Center received this full truck load of USDA Sliced Ham with a production date of June 25, 26, and 27, 2018 on July 31, 2018; product was received at outside storage. Lead Agency has reviewed its receiving and notification procedures with all parties and will provide updates to Member District as to best-by dating issues as they occur.

**INFORMATION ONLY**

**9. REPORTS FROM PINCO SUB-COMMITTEES**

Food Show - Commodity – Futures - JPA/Policy – Bid - Sunshine

**10. REPORTS FROM EXECUTIVE COMMITTEE MEMBERS/LEAD AGENCY**

**11. UPCOMING MEETING DATES:**

**2018-2019 PINCO EXECUTIVE MEETING CALENDAR**

May 9, 2019	PINCO Administrative Offices, Lancaster
June 6, 2019	PINCO Administrative Offices, Lancaster

**2018-2019 PINCO ADVISORY MEETING CALENDAR**

April 11, 2019	PINCO Service Center, Bakersfield	2019-2020 Buying Guide
May 16, 2019	PINCO Service Center, Bakersfield	Budget/Calendar
June 13, 2019	PINCO Service Center, Bakersfield	Year-End General Business

**12. ADJOURN: MOTION WILSONA SECONDED: PANAMA**

**Meeting Ended 1:20PM**