



## PINCO EXECUTIVE COMMITTEE MEETING

### MINUTES

THURSDAY, FEBRUARY 4, 2021

10:00 AM

PINCO ADMINISTRATIVE OFFICES

44809 BEECH AVENUE

LANCASTER, CA 93534

Pursuant to the Governor's recent provisional guidance regarding open meeting policies in conducting public business, and California Government Code § 54953(b) and notwithstanding any other provision of law, the legislative body of a local agency has provided teleconferencing for the benefit of the public and the legislative body of a local agency in order to meet, discuss and act in the best interests of the Partners in Nutrition Co-Operative under its Joint Powers Agreement. PINCO has established teleconferencing access for this special session PINCO Advisory Committee meeting. PINCO Member District Representatives and members of the public are encouraged to participate through the following number:

Meeting ID [meet.google.com/ovb-crse-kwh](https://meet.google.com/ovb-crse-kwh) Phone Numbers (US)+1 401-315-8865 PIN: 813 009 520#

1. **SIGN-IN: 10:09**
2. **ADOPTION OF AGENDA**

Adoption of the February 4, 2021 Executive Committee Meeting Agenda as presented.

**MOTION: Kernville**      **SECONDED: Bakersfield**      **VOTE: YES 5 NO**

3. **ADOPTION: EXECUTIVE COMMITTEE MEETING MINUTES OF JANUARY 14, 2021**

Adoption of the Executive Committee Meeting Minutes of January 14, 2021 as presented.

**MOTION: Standard**      **SECONDED: Bakersfield**      **VOTE: YES 6 NO**      **Arvin joined at this point.**

4. **PUBLIC COMMENTS FROM THE FLOOR:**

Public Business from the Floor – Agendized Items and Non-Agendized Items: The public is invited to address items on the PINCO Agenda or any item that is within PINCO's jurisdiction as constituted. Without taking action or entering into a dialog with the public, PINCO Board members may briefly respond to statements made or ask clarifying questions about topics not on the PINCO agenda. Individual speakers are limited to three (3) minutes each with the total time for public input on each item limited to fifteen (15) minutes. All persons requesting to make comments are asked to complete a public speaking form prior to the meeting. You will be asked to provide your full name, who or what you are representing and the topic as an item identified on the agenda or as a non-Agendized item.

5. **ACTION: ESTABLISHMENT OF USDA ENTITLEMENT SPENDING THRESHOLD(S)**

Background: The pandemic and its impact on Member District's program sponsorship has had a direct impact on PINCO's management of its USDA Foods program in regard to inventory management and the resulting impact on storage capacity. The result of not fully utilizing commodities ordered prior to COVID-19 has added to PINCO's outside storage expense and has prevented the ability to fill purchase orders due to a lack of space. PINCO has been able to reduce the effect of this confluence of factors through backhauling additional USDA Foods and donations but these practices have limited effect.

Fortunately, PINCO has recovered much of the commodities swept by CDE this year and will continue request excess pounds at processors taking advantage of available commodities lost to sweep by other agencies. This is a reality and opportunity PINCO will be able to gain entitlement through the next twelve to eighteen months as USDA and processors adjust production moving in to 2021-2022 knowing participation will be impacted by the level of school reopening (in-class, distance learning, hybrid).

While there has been a great amount of teamwork shown by Member Districts and Staff alike in managing this crisis, there has never been a need for teamwork now in determining how PINCO's 2021-2022 USDA Foods

entitlement is spent. Based on CDE opting in to the USDA's FFCRA Waiver NSLP USDA Foods entitlement calculations PINCO's entitlement will be based on its 2018-2019 throughout the 2021-2022 school year.

What this means is that PINCO will have the same amount of entitlement (\$7,547,101.00 after expenditures) where from all indications, participation will continue to be recovering through 2021-2022.

The following are dates/timelines for requesting 2021-2022 USDA Foods:

- 2021-22 Preplanner – Please remember to: 1) order total case/pounds, including partial requests, by quarters on the preplanner and 2) indicate processors name in the Processor Name/Comment column when ordering processed items. You can also indicate the preferred delivery date in the comment column as well. Please note that the Seasonal Fruit and Vegetable (Seasonal F&V) USDA Food items previously ordered are entered on the preplanner. Please complete and return the preplanner by Monday, March 1, 2021.
- 2022-23 IDIQ Preplanner – Please indicate if you wish to order Seasonal F&Vs for July to September 2022 delivery dates. If so, please complete and return by Monday, March 1, 2021. Please note orders placed are considered firm commitments. Opportunities for cancellations and destination changes are dependent on the timing of the request.
- 2021-22 USDA Foods Catalog – To meet the WBSCM USDA Foods due dates, it is imperative that your orders are placed in WBSCM by the due date as indicated on the attached catalog.
- 2021-22 DOD Survey – Please complete the attached 2021-22 DoD Participation form and return to me by Monday, March 1, 2021. Please remember to indicate this amount on your preplanner so that it is deducted from your Co-op's entitlement.

It is recommended PINCO's Executive Committee direct the Commodity Sub-committee to develop a responsible threshold-percentage of spending PINCO's 2021-2022 USDA Foods and bring its recommendations to the PINCO Advisory Committee to coincide with the 2021-2022 USDA Preplanner Order at its meeting scheduled for February 18, 2021.

**MOTION: Wilsona SECONDED: Bakersfield VOTE: YES 6 NO**

**Q= Will DOD be coming out of this 7.5M A= Yes Total for DOD this year was close to 4M this year.**

**Report shared to all = Direct Ship Schedule from USDA this shows what came in as bulk this past year so we can look into where we can divert next year to better plan our deliveries moving forward. As it stands right now no one really knows what next year will look like as far as in person learning, but if we could at least get the bulk product more in line with what we can use it will help to free up space in the warehouse. Suggested that we look at more product that can be back hauled, this could be beneficial. More focus on direct delivery and our capacity to use it. Commodities that we back haul can be diverted. Bringing in brown box gives Districts the flexibility of using it to scratch cook or use it as they see fit.**

**Suggestion to give the commodity committee a list of items that were donated this year so we can see what is not moving as quickly.**

**Lead Agency will send out pre planner and get a survey from Districts on items of interest.**

**Q= Is there dry food in storage A= Yes, canned food gets sent to Titan and then sent to PinCo as needed.**

## **6. ACTION: APPROVAL OF ROSE & SHORE'S PRICING OF ADDITIONAL USDA BACKHAUL PRODUCTS**

Background: With being presented options provided by Rose & Shore based on a RFQ for processing PINCO's USDA Chicken Strips, the PINCO Advisory Committee approved the addition of a Quesadilla and the addition of two Sandwiches utilizing USDA Pork and Turkey Roasts under the current agreement at the January 28, 2021 meeting. Members were not able to approve two additional products that were presented with pricing not being confirmed. Subsequent to the meeting last week, the Lead Agency was able to secure pricing on the following products from Rose & Shore using PINCO's USDA Chicken Strip(s) through June 30, 2021:

BBQ Chicken Sandwich on WG Bun (2MMA/2G) 36- 4.3oz. Sandwiches, I/W  
\$29.50 per case/.82 per serving USDA  
Drawdown 7.50 lbs.

Chicken Soft Taco with PINTO Beans (2MMA/2G) 48- 5.0oz Tacos, I/W

\$28.80 per case/.69 per serving USDA  
Drawdown 6.67 lbs.

The ability to backhaul these USDA Foods provides an opportunity for Member Districts to have items that do not require assembly, save on packaging expense(s) and most importantly reduces the inventory at PINCO that Member Districts have been unable to use.

Q= Are we bringing in both & do we have room for both. A= Yes, and yes if we move the chicken strips out.

It is recommended PINCO's Executive Committee approve these two additional line items to the 2021-2022 PINCO Buying Guide allowing Member Districts to submit PO's for immediate backhaul

**MOTION: Wilsona SECONDED: Standard VOTE: YES 6 NO**

## 7. UPDATE: PINCO SUB-COMMITTEE REPORTS

BID/FOOD SHOW      COMMODITY      J.P.A./POLICY      FUTURES      SUNSHINE

### INFORMATION ONLY

Bid Meeting next week to put line items together so if you have any items please send to C. Reynolds.  
Q= will these new items be added to the bid. A= that will be discussed in the meeting next week.

Commodity Committee if anyone wants to attend meetings please do so if you want your voices heard. Pulled Pork we have a little over 2500 cases sitting in the warehouse that arrive in Sept/Oct as part of the trade mitigation. We may want to look at options to use pulled pork in finished product. There will pressure to pull it out soon. It isn't moving and we are paying storage for it. May have to look into donating a truckload of it. Commodity Committee will look into this.

JPA No Updates at this time.

Futures – Nothing to report.

Sunshine – Nothing to report

## 8. REPORTS FROM EXECUTIVE COMMITTEE MEMBERS/LEAD AGENCY

### 9. UPCOMING MEETING DATES:

<u>Executive Committee</u>	<u>Advisory Committee</u>
September 3, 2020	September 17, 2020
October 8, 2020	October 22, 2020
November 5, 2020	November 19, 2020
December 17, 2020 (Combined Executive and Advisory Committee)	
January 14, 2021	January 28, 2021
February 4, 2021	February 18, 2021
March 4, 2021	March 18, 2021
April 1, 2021	April 15, 2021
May 6, 2021	May 20, 2021
June 3, 2021	June 17, 2021

Proposed