



PINCO ADVISORY COMMITTEE MINUTES
DECEMBER 13, 2018
PINCO SERVICE CENTER
3019 16TH STREET
BAKERSFIELD, CA. 93301

MINUTES

APPROVED JANUARY 29, 2019

1. SIGN-IN: 10:10 AM

2. ADOPTION OF AGENDA

Adoption of December 13, 2018 Advisory Committee Meeting Agenda.

MOTION: ARVIN

SECONDED: PANAMA

VOTE: PASSED

3. ADOPTION: ADVISORY COMMITTEE MEETING MINUTES OF DECEMBER 5, 2018

MOTION: GREENFIELD

SECONDED: DELANO ELEM. VOTE: PASSED

4. PUBLIC COMMENTS FROM THE FLOOR:

Public Business from the Floor – Agendized Items and Non-Agendized Items: The public is invited to address items on the PINCO Agenda or any item that is within PINCO’s jurisdiction as constituted. Without taking action or entering into a dialog with the public, PINCO Board members may briefly respond to statements made or ask clarifying questions about topics not on the PINCO agenda. Individual speakers are limited to three (3) minutes each with the total time for public input on each item limited to fifteen (15) minutes. All persons requesting to make comments are asked to complete a public speaking form prior to the meeting. You will be asked to provide your full name, who or what you are representing and the topic as an item identified on the agenda or as a non-Agendized item.

5. REVIEW: 2018 PINCO FOOD SHOW

Background: PINCO’s 2018 Food Show was a resounding success! Close to 200 Student and Community Stakeholders from many PINCO Member Districts sampled foods and learned how menus are designed focusing on taste as well as guidelines. PINCO Staff and Food Show Sub-committee did an outstanding job coordinating this year’s event, including Wednesday’s Industry Appreciation Reception. Vendors were pleased with the strong turnout considering the weather with many already asking to reserve their table for 2019.

INFORMATION ONLY

6. REVIEW: 2018 PINCO FOOD SHOW SCORE/COMMENT SHEETS

Background: Each year, PINCO Member Districts and Staff review the score sheets submitted by Students and Directors who attend the PINCO Food Show. These forms are used to develop line item list(s) for PINCO’s Request for Proposal(s) (RFP’s) and items for consideration in/under agreement extension(s) in the upcoming 2019-2020 fiscal year.

INFORMATION ONLY

7. 2019-2020 BID REPORT

Background: PINCO supply agreements are “termed” at one year and may be extended for up to two additional years based upon mutual agreement. PINCO agreements scheduled to term-out June 30, 2019 with no additional extension option are the following:

- Barrel Cheese (Land O’ Lakes)
- Peanut Butter (Advance Pierre/Tyson)
- Liquid Frozen Egg (Cargill Kitchen Solutions/Sunny Fresh)
- Shelf Stable Juice (Apple & Eve)
- Purchased Items to the PINCO Warehouse

The Lead Agency has contacted members of PINCO’s Bid and Commodity Sub-committees to meet and develop recommendations for PINCO’s Executive and Advisory Committee to consider in these and possible additional RFP solicitations for 2019-2020.

INFORMATION ONLY

8. UPDATE: PROCESSOR USAGE IN 2018-2019

Background: In accordance with PINCO’s Internal Sweep Policy, PINCO recently issued usage reports to Member Districts allowing time to exchange/purchase/submit orders for commodities at processors in order to avoid internal sweep(s) February 1, 2019. Movement of commodities between Member Districts has been active since notification over the past week. Please contact Ashlee at PINCO if you require assistance in finding Member Districts with “matching” needs of commodities.

INFORMATION ONLY

Members voiced dissatisfaction with Bake Crafters and Michael B’s Food line items. Commodity and Bid Committees to follow through with these concerns.

9. WAREHOUSE REPORT: WALK-THROUGH/INSPECTION

Region One- Office/Conference Room/Grounds Three- Cold Space Storage	Region Two- Dry Storage & Loading Dock Region Region Four- Lounge & Rest Rooms
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10. REPORTS FROM PINCO SUB-COMMITTEES

Food Show - Commodity – Futures - JPA/Policy – Bid - Sunshine

11. REPORTS FROM ADVISORY COMMITTEE MEMBERS/LEAD AGENCY

12. UPCOMING MEETING DATES:

2018-2019 PINCO EXECUTIVE MEETING CALENDAR

January 31, 2019	PINCO Service Center, Bakersfield (same -day as Advisory)
March 7, 2019	PINCO Administrative Offices, Lancaster
April 4, 2019	PINCO Administrative Offices, Lancaster
May 9, 2019	PINCO Administrative Offices, Lancaster
June 6, 2019	PINCO Administrative Offices, Lancaster

2018-2019 PINCO ADVISORY MEETING CALENDAR

January 31, 2019	PINCO Service Center, Bakersfield	Vendor Review/RFP Schedule/Pre-Planner
March 14, 2019	PINCO Service Center, Bakersfield	Bid Awards
April 11, 2019	PINCO Service Center, Bakersfield	2019-2020 Buying Guide
May 16, 2019	PINCO Service Center, Bakersfield	Budget/Calendar
June 13, 2019	PINCO Service Center, Bakersfield	Year-End General Business

13. ADJOURN: MOTION: ARVIN

SECONDED: PANAMA