



PINCO ADVISORY COMMITTEE
MEETING MINUTES
THURSDAY, OCTOBER 22, 2020
10:00 AM START TIME: 10:08
PINCO ADMINISTRATIVE OFFICES
44809 BEECH AVENUE
LANCASTER, CA 93534

Pursuant to the Governor's recent provisional guidance regarding open meeting policies in conducting public business, and California Government Code § 54953(b) and notwithstanding any other provision of law, the legislative body of a local agency has provided teleconferencing for the benefit of the public and the legislative body of a local agency in order to meet, discuss and act in the best interests of the Partners in Nutrition Co-Operative under its Joint Powers Agreement. PINCO has established teleconferencing access for this special session PINCO Advisory Committee meeting. PINCO Member District Representatives and members of the public are encouraged to participate through the following number:

Meeting ID meet.google.com/bjr-pdjp-iku Phone Numbers (US)+1 515-519-5456 PIN: 883 446 917#

1. **SIGN-IN: Roll call @ 10:08**
2. **ADOPTION OF AGENDA**

Adoption of the October 22, 2020 Advisory Committee Meeting Agenda as presented.

MOTION: RICHLAND SECONDED: KERNVILLE VOTE: YES X NO ___ UNANIMOUS

3. **ADOPTION: ADVISORY COMMITTEE MEETING MINUTES OF SEPTEMBER 17, 2020**

Adoption of the September Advisory Committee Meeting Minutes of September 17, 2020 as presented.

MOTION: KERNVILLE SECONDED: ARVIN VOTE: YES X NO ___ UNANIMOUS

4. **PUBLIC COMMENTS FROM THE FLOOR:**

Public Business from the Floor – Agendized Items and Non-Agendized Items: The public is invited to address items on the PINCO Agenda or any item that is within PINCO's jurisdiction as constituted. Without taking action or entering into a dialog with the public, PINCO Board members may briefly respond to statements made or ask clarifying questions about topics not on the PINCO agenda. Individual speakers are limited to three (3) minutes each with the total time for public input on each item limited to fifteen (15) minutes. All persons requesting to make comments are asked to complete a public speaking form prior to the meeting. You will be asked to provide your full name, who or what you are representing and the topic as an item identified on the agenda or as a non-Agendized item.

NONE

5. **ACTION: LEAD AGENCY REPRESENTATION AND VOTING RIGHTS**

Background: PINCO's Executive Committee to provide report and its recommendations of the Lead Agency's representation and voting rights based on its closed session meeting held on October 16, 2020.

MOTION: WILSONA SECONDED: STANDARD VOTE: YES ___ NO ___ (Discussion only at this time)
It is recommended that representative from the lead agency vote and is able to make motions in order to properly be able to represent the AVUHSD and follow our One District One Vote way of representing each District equally. As the JPA does not specifically speak to voting rights, the Exec Committee and JPA Committee will look into the JPA and decide whether or not the JPA needs to be revised. This will be agendized a future meeting.

6. ACTION: SUCCESSION OF EXECUTIVE COMMITTEE OFFICERS

Background: With the retirement of PINCO's First Vice President effective October 1, 2020, PINCO's Executive Committee exercised the succession procedures as adopted in 2019-2020 at its meeting on October 8, 2020; attached. Subsequent to the reassignment of Executive Committee Officers, there was a representative vacancy created in Region One and it was determined that Region Two and Four need to select an alternate for the remainder of the term which ends June 30, 2021. It is recommended Region One, Two and Four caucus to nominate representatives to serve on the PINCO Executive Committee.

MOTION: KERNVILLE SECONDED: ARVIN VOTE: YES X NO ___ UNANIMOUS

Region 1 – No response

Region 2 – Nancy Flores – Vineland as Alternate

Region 4 – No response

Motion to make Nancy Flores from Vineland Alternate for Region 2.

Other Region representation will be revisited at the next Exec Committee Meeting.

7. UPDATE: INVENTORY AND DONATION REPORT

Background: Notwithstanding the efforts of Member Districts to draw down its USDA and processed foods from 2019-2020, there is still an abundance of cases inventoried at the Service Center and outside storage. Current inventory is at 114,000 cases requiring PINCO to store non-moving commodities at US Cold Storage; capacity is 100,000 cases; when capacity is exceeded, PINCO cannot process new P.O.'s creating challenges for Member Districts needing product from the current Buying Guide to meet local menu planning and service activity. With the next deadline to remove remaining 2019-2020 inventories scheduled for October 30, 2020, there are still PINCO's 2020-2021 commodities scheduled to arrive throughout the remainder of this year that will continue to create stress on inventory capacity. The Lead Agency is soliciting quotes from qualified co-packers for the backhauling of USDA Foods to be converted into entrée and side items compatible with Member District's menu planning similar to agreements created at the beginning of the COVID-19 and school closure; quotes are being solicited only involve USDA direct delivery in order to keep costs for finished product competitive and comparable to the expense of local production. Responses from these solicitations will be presented to Member Districts on, or before October 30th in order to schedule a special session meeting to determine next steps in PINCO's effort to address inventories.

INFORMATION ONLY *Discussion: We are over approx. 15-30K cases of product currently in storage. We have approx. 5 truckloads of USDA expected to arrive in the next few weeks. If we can move some product from Kern Ice to US Cold we could place more orders for product from purchase orders. Every District is paying its storage by its fair share, so we need Districts to maintain storage at their fair share rate. Brown Box and Frozen need to move out quick. All product from Supplemental Buying Guide should be pulled by the 30th of October. This would help free up space to bring in new product. Discontinued product should be pulled or donated. Product that has come in most recently should be moved to US Cold so that it doesn't age out as fast.*

Ideas – Shredded Cheese move half a truckload Pulled Pork move one load, Cooked Chicken one load, Pulled Pork is an issue if it can't be back-hauled right now. Pork Roast one load. Frozen Strawberry cups could be moved.

\$20 a pallet is the fee for storage at US Cold. We are spending approx. 1800/month currently for 7 pallets.

Suggested that an amount not to exceed \$2500 to move to storage, plus have Districts donate items not used, and pull their must pulls. This would enable us to bring in product that is in high demand from the buying guide.

Motion to have all product that is no longer in the buying guide or has a must pull date that has passed to be pulled by the first delivery in November or the product will be donated to a preselected organization and District is responsible to have a representative to sign off on product either in person or via email. Motion by Richland and Second by Beardsley. Yes 18 Districts present No 0

Motion to move product to US Cold storage not to exceed an additional \$2500 per month and not to extend past February 1, 2021. Motion by Wilsona Second by Richland Yes 18 No 0

Lead Agency and Service Center will work together to determine product to be sent based on dates and refer to Commodity Committee if needed for assistance.

8. UPDATE: PINCO COMMUNICATION(S) WITH PROCESSORS PRIOR TO OCTOBER 31ST SWEEPS

Background: Lead Agency to provide update on communication(s) with CDE and PINCO Vendors where sweep(s) of carryover pounds are at-risk. The impact of school closure has created an unprecedented amount of unused entitlement at USDA processors forcing CDE to develop plans in advance of the October 31st sweep date. Lead Agency is currently working with CDE and its processors to ensure any entitlement subject to sweep be returned to PINCO contingent upon a reasonable plan and timeline for usage as well as any additional pounds needed through the state's excess bank.

INFORMATION ONLY *Lead agency will report out results of any sweeps and information given by CDE*

9. UPDATE: PINCO'S EXHIBIT AT CSNA'S 2020 VIRTUAL CONFERENCE

Background: The Lead Agency to present PINCO's exhibit ahead of the 2020 CSNA Virtual Conference and report out on timeline to solicit potential Districts prior to CDE's deadline for declaring 2021-2022 USDA Foods scheduled for December 15, 2020. Appreciations to the Executive Committee and Member Districts for approving the participation at this year's conference and to the Member Districts and Staff who helped create the video which will be used in PINCO's membership drive.

INFORMATION ONLY *Additional talking points and banners will be going up this week. Excited about potential of getting new Districts to join. CSNA is asking what social media Pinco is connected to, we are looking to join social media sites and will send out info on how you can post on those sites.*

10. UPDATE: PINCO SUB-COMMITTEE REPORTS

BID/FOOD SHOW COMMODITY J.P.A./POLICY FUTURES SUNSHINE

INFORMATION ONLY *If you attend the CSNA show please fill out form that Christina sent out so that we can see what you are interested in. JPA committee looking to work on procedures manual and update advisory by the 19th meeting. Futures met and went to the service center with IT to see what it would take to update our teleconference capability. Talked about the website, there are concerns about the website and our current service provider, they are hard to get in touch with and have issues with usability and updates such as passwords and security. Warehouse equipment and where we are with the cooling tower, currently 20 years old and maintaining service on it. It would take about 70K to replace. Looking at purchasing Freon and maintaining our compressors so that it can be serviced quicker and easier keeping costs, and turnaround time on repairs down. Forklifts are good right now. Costs of equipment and such will be brought to Exec in November for discussion. Sunshine put together retirement gifts for Panama, Lone Pine and Bishop.*

11. REPORTS FROM ADVISORY COMMITTEE MEMBERS/LEAD AGENCY

12. UPCOMING MEETING DATES:

<u>Executive Committee</u>	<u>Advisory Committee</u>
September 3, 2020	September 17, 2020
October 8, 2020	October 22, 2020
November 5, 2020	November 19, 2020

December 17, 2020 (Combined Executive and Advisory Committee)

January 14, 2021

January 28, 2021

February 4, 2021

February 18, 2021

March 4, 2021

March 18, 2021

April 1, 2021

April 15, 2021

May 6, 2021

May 20, 2021

June 3, 2021

June 17, 2021

13. ADJOURN @ 12:19 : MOTION Kernville SECONDED Westside

Proposed