

**PINCO ADVISORY COMMITTEE MEETING
SEPTEMBER 20, 2018
10:00AM
PINCO SERVICE CENTER
3019 16TH STREET
BAKERSFIELD. CA 93301**



AMENDED 9/18/18

AGENDA

1. SIGN-IN:

2. ADOPTION OF AGENDA

Adoption of September 20, 2018 Executive Committee Meeting Agenda as presented.

MOTION: _____ **SECONDED:** _____ **VOTE: YES** ___ **NO** ___

3. ADOPTION: ADVISORY COMMITTEE MEETING MINUTES OF JUNE 14, 2018

MOTION: _____ **SECONDED:** _____ **VOTE: YES** ___ **NO** ___

4. PUBLIC COMMENTS FROM THE FLOOR:

Public Business from the Floor – Agendized Items and Non-Agendized Items: The public is invited to address items on the PINCO Agenda or any item that is within PINCO’s jurisdiction as constituted. Without taking action or entering into a dialog with the public, PINCO Board members may briefly respond to statements made or ask clarifying questions about topics not on the PINCO agenda. Individual speakers are limited to three (3) minutes each with the total time for public input on each item limited to fifteen (15) minutes. All persons requesting to make comments are asked to complete a public speaking form prior to the meeting. You will be asked to provide your full name, who or what you are representing and the topic as an item identified on the Agenda or as a non-Agendized item.

5. APPROVAL: PINCO EXECUTIVE OFFICER SUCCESSION PROCEDURES

Background: Current J.P.A. language addresses the succession of Second Vice President to First Vice President but does not outline a succession process to fill vacancies as needed. PINCO’s J.P.A/Policy Sub-committee has provided recommendation(s) of procedural steps for succession in the event of a vacancy. It is recommended PINCO’s Advisory Committee review the proposed recommendation for consideration for formal adoption in PINCO’s J.P.A. amendment vote(s) scheduled for December 5, 2018.

MOTION: _____ **SECONDED** _____ **VOTE: YES** ___ **NO** ___

6. SUCCESSION/ASSIGNMENT: PINCO FIRST VICE PRESIDENT

Background: With the vacancy of PINCO First President, it is recommended PINCO’s Second Vice President assume the position and responsibility of PINCO’s First Vice President per J.P.A. Section 7D Subsection 4(b).

MOTION: _____ **SECONDED** _____ **VOTE: YES** ___ **NO** ___

7. PINCO MEMBERSHIP UPDATE:

Background: The William S. Hart High School District has forwarded a Board of Education approval in their intention to withdraw from PINCO as specified in J.P.A. language effective June 30, 2019. This decision was made in consideration of the District’s new internal management services agreement; PINCO and Lead Agency will work with William S. Hart ensuring adherence and full value in their membership through the current term.

Additionally, the Rosedale Union Elementary School District has formally requested to suspend their entry into PINCO until the District is in a position to utilize their USDA Foods entitlement. The District cannot participate in/under any PINCO agreement until it assigns its USDA Foods entitlement and assumes the financial and expense responsibilities based on its fair-share upon start-up.

The Taft Union High School District has expressed interest in becoming a Member District in PINCO to commence with its 2019-2020 USDA Foods entitlement. Based on estimated total lunches served (TLS) in the current year, the District would contribute approximately \$63,000.00 of entitlement monies next year and assume an estimated .005% of PINCO's administrative and operational expenses (figures updated from September 13th Executive Committee report). Taft Union High School District will forward a formal request to become a PINCO Member District under J.P.A. guidelines upon assignment of PINCO as the District's USDA Receiving Agency for 2019-2020 prior to December 15, 2019.

INFORMATION ONLY

8. REVIEW/APPROVE: COMMUNICATION-NOTIFICATION TIMELINE TO MEET J.P.A. FINANCIAL OBLIGATIONS

Background: PINCO's J.P.A./Policy Sub-committee met to develop a timeline for communication(s) and notification in situations where a Member District(s) fall under the required 2.5 month operation expense balance and/or honoring payment for on-going administrative, transportation or supply expenses. The Sub-committee determined the following timeline for communication by PINCO staff and Lead Agency in cases of late/nonpayment of PINCO expenses and failure to honor 2.5 month operating balance minimum:

- 45 days (15 days past 30-day deadline) - courtesy e-mail and phone call from PINCO to Director following up on prior month statement and request for payment timeline in writing from Member District.
- 60 days (30 days past 30-day deadline) -courtesy letter from Lead Agency to Director.
- 75 days (30 days past first communication) – formal letter from Lead Agency to Director identifying payment and balance history with second request for payment within 30 days of dated letter.
- 105 days (3.5 months past due/delinquency) – formal letter to Member District Director and superintendent identifying financial deficiencies and possible consequences determined by PINCO Executive Committee per J.P.A. language.

Lead Agency shall notify Executive Committee of Member District(s) receiving a 75-day letter; Region Representatives will offer assistance as determined necessary.

It is recommended PINCO's Advisory Committee review the proposed communication timeline and assign Lead Agency with stated responsibilities within PINCO's procedure manual.

MOTION: _____ **SECONDED:** _____ **VOTE: YES** ___ **NO** ___

9. APPROVAL: TYSON GRILLED CHICKEN PATTY INTO 2018-2019 PINCO BUYING GUIDE

Background: As of July 1, 2018, Tyson had not developed an un-breaded, white/dark commodity processed chicken patty to replace the Advance Pierre patty PINCO had purchased prior to the Tyson/Advance Pierre acquisition. Tyson is now presenting a grilled chicken patty meeting the 2.0 M/MA requirement utilizing white and dark meat chicken with a 60/40 split. Cost for the patty is approximately .30 per serving with entitlement spending. It is recommended PINCO's Advisory Committee approve the Tyson, All Natural Grilled Chicken Patties to the 2018-2019 PINCO Buying Guide.

MOTION: _____ **SECONDED:** _____ **VOTE: YES** ___ **NO** ___

10. UPDATE: ARDELLA'S CARRYOVER/2017-2018

Background: In mid-August, PINCO's of entitlement of 75,001 pounds of USDA Mozzarella (FMV of \$122,184.00) was transferred into CDE's excess account due to an unknown administrative timeline to submit processor-to-processor transfer requests; PINCO was awaiting final balance adjustment(s) from Ardella's unaware of a June 30th deadline to submit the transfer request PINCO had planned to send to Tony Roberts. Upon notification, Lead Agency immediately appealed action and requested remedy equal to loss of entitlement. CDE is in process of transferring entitlement into PINCO's account(s) at the processors listed in the attachment provided. PINCO Buyer will notify Member Districts of allocation(s) once transfers are completed. The reallocation of these pounds "at processor" are treated in the same fashion all USDA carryover is considered with a use/receive by October 31st to avoid processor sweeps.

INFORMATION ONLY

11. APPROVAL: USDA FOODS PURCHASE

Background: At the time of the PINCO Executive Committee meeting held September 13th, it was decided to forward the following recommendation in USDA Food purchase based on the remaining balance of \$287,364.00:

• 1 Truckload Barrel Cheese	Bake Crafters	\$ 67,528.00
• 1 Truckload Shredded Cheddar	Michael B's	\$ 63,552.00
• 2 Truckloads USDA Mozzarella	Tony Roberts	\$131,376.00
• USDA Spaghetti Sauce – Meatless		\$ 17,107.00

	Total	\$279,293.00
	Remaining Entitlement	\$ 8,071.00

On September 14th, CDE notified the Lead Agency of a corrected remaining entitlement balance for 2018-2019 of \$454,000.00. This leaves PINCO with an additional \$166,636.00 of entitlement to spend on direct delivery and/or processor diversion. Attached is a list of additional commodities for PINCO's Advisory Committee to consider in a comprehensive purchase request (including increasing Bake Crafters by one truckload and adding one truckload to Land O' Lakes along with one truckload of frozen cherries). It is recommended PINCO's Advisory Committee review/amend the proposed purchase and direct PINCO to proceed with purchase.

MOTION: _____ **SECONDED:** _____ **VOTE: YES** ___ **NO** ___

12. SUB-COMMITTEE REPORTS:

Commodity - J.P.A/Policy - Futures - Bid - Sunshine - Food Show

13. REPORTS FROM ADVISORY COMMITTEE MEMBERS/LEAD AGENCY

14. UPCOMING MEETING DATES:

2018-2019 PINCO EXECUTIVE MEETING CALENDAR

October 11, 2018	PINCO Administrative Offices, Lancaster
January 31, 2019	PINCO Service Center, Bakersfield (same-day as Advisory)
March 7, 2019	PINCO Administrative Offices, Lancaster
April 4, 2019	PINCO Administrative Offices, Lancaster
May 9, 2019	PINCO Administrative Offices, Lancaster
June 6, 2019	PINCO Administrative Offices, Lancaster

2018-2019 PINCO ADVISORY MEETING CALENDAR

October 18, 2018	PINCO Service Center, Bakersfield	Pre-Show Vendor Meeting & Open House
December 5, 2018	Oxford Inn, Lancaster	Trade Meeting/Industry Reception

December 6, 2018 PINCO FOOD SHOW, AV Fairgrounds

December 13, 2018	PINCO Service Center, Bakersfield	Food Show Re-Cap Meeting
January 31, 2019	PINCO Service Center, Bakersfield	Vendor Review/RFP Schedule/Pre-Planner
March 14, 2019	PINCO Service Center, Bakersfield	Bid Awards
April 11, 2019	PINCO Service Center, Bakersfield	2019-2020 Buying Guide
May 16, 2019	PINCO Service Center, Bakersfield	Budget/Calendar
June 13, 2019	PINCO Service Center, Bakersfield	Year-End General Business

15. ADJOURN:

MOTION: _____ **SECONDED:** _____

Procedure for Succession of Officers of PINCO

In accordance with PINCO J.P.A. Section Seven, Subsection C, this procedure will clarify the election and succession of officers in the event of a vacancy.

Election of Officers:

During an Advisory meeting, each Region will elect a representative and an alternate. The four Regional Representatives separately meet and elect the First V.P, Second V.P, and Secretary. The Regions that fill the officers' positions will move the alternate up to the representative position and vote for a new alternate. In the event the alternate is unable to assume the representative position, the region will elect a new representative.

Succession of Officers:

In the event of a PINCO Executive Committee Officer's vacancy during their elected term, the junior position would ascend to the next vacancy (i.e. Second V.P moves to First V.P and the Secretary would move to the Second V.P.) In the event of any position not being filled by a junior position, the regional representatives and remaining officers shall meet separately and elect the open position. The alternate in the Region that is elected will move up to be the representative of the Region, and an alternate will be elected by the Region. If the alternate cannot fulfill the representative position the process of Election of Officers above will be used. If an Elected Officer moves to a new district that officer position will become vacant and must be filled according to this policy. On the Executive Board, no district is allowed two votes based on VOTING RIGHTS AMENDMENT B. 1

Food Distribution Program

Agencies | Reports

Programs | Year | Help | Log Out

Agencies > Contract > Entitlement >

Program Year: 2018 - 2019

Contract Entitlement - SNP

Agency: **Taft Union High School District**
Vendor Number: 638100

Contract Information

Program Year: 2018 - 2019 ▼
Program: SNP ▼

Vendor Number	Agency	TLS	Status	CIL	Entitlement Distribution	Entitlement Used	Entitlement Remaining
638100	Taft Union High School District	185,040	Approved	N	\$63,367.21	\$0.00	\$63,367.21



PRODUCT CODE: 029901-0928
UPC CODE: 00023700049568

Tyson® NAE, 100% All Natural*, Grilled Chicken Patties, 2.47 oz.

Storage

Shelf Life

365 Days

Storage Temperature - Maximum

0 °F

Storage Temperature - Minimum

0 °F

Storage Method

Frozen

Preparation

Bake

Appliances vary, adjust accordingly. Conventional Oven
Heat patties on a baking sheet for 8-10 minutes.

Convection

Appliances vary, adjust accordingly. Convection Oven
Preheat oven to 350°F.

Reasons to buy

- Made from chickens raised with No Antibiotics Ever
- 100% All Natural - No Artificial Ingredients, Minimally Processed
- Available for commodity reprocessing - USDA 100103
- Utilizes white and dark meat to keep commodity pounds in balance and is also available for Independent Drawdown
- Consistent piece size

Packaging Information

MASTER CASE

Gross Weight:	32.501 lbs
Net Weight:	30 lbs
Cube:	1.78 ft ³
Length:	23.5 in
Height:	8.375 in
Width:	15.625 in

PALLET

Tr:	5
Hi:	8

Nutritional Information

Serving Size 70g

Servings Per Container About 192

Amount Per Serving Daily Value % *

Calories 150

Calories from Fat 90

Total Fat 10g 15%

Saturated Fat 3g 15%

Trans Fat 0g

Polyunsaturated Fat 2g

Monounsaturated Fat 5g

Cholesterol 70mg 23%

Sodium 210mg 9%

Total Carbohydrate 0g 0%

Dietary Fiber 0g 0%

Sugar 0g 0%

Protein 15g 30%

Vitamin A 0%

Vitamin C 0%

Calcium 0%

Iron 2%

To inquire if a signed copy of the product formulation statement or Child Nutrition statement is available for this item, please contact the Tyson Foodservice Customer Relations Team at 1-800-261-4754. Or email tysonfoodservice@casupport.com.

Ingredients

Chicken, water, contains 2% or less of the following: corn starch, natural flavors, salt.

Email: customerservice@tysonfoodservice.com

Phone Number: 913-867-5309

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08/20/18

Product Information



PRODUCT CODE: 029901-0928
UPC CODE: 00023700049568

Tyson® NAE, 100% All Natural*, Grilled Chicken Patties, 2.47 oz.

Additional Imagery

Email: customerservice@tysonfoodservice.com

Phone Number: 913-867-5309

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<https://www.tysonfoodservice.com/products/burgers-patties/chicken/00023700049568>



Tyson Product Formulation Statement

Product Name: Fully Cooked Grilled Chicken Patties

Code No: 029901-0928

Manufacturer: Tyson Foods, INC

Case/Pack/Count/Portion/Size: 30 LB / 1 (2.47 oz.) Piece

I. Meat/Meat Alternate

Please fill out the chart below to determine the creditable amount of Meat/Meat Alternate

	Description of Food Buying Guide	Ounces per Raw Portion of Creditable Ingredient	Multiply	FBG Yield	Creditable Amount *
Chicken	BONELESS CHICKEN W/SKIN IN NATURAL PROPORTION	2.8574085	X	0.70	2.00018595
Total					2.00018595

* Creditable Amount - Multiply ounces per raw portion of creditable ingredient by the FBG Yield Information

Total weight (per portion) of product as purchased 2.47 oz.

Total creditable amount of product (per portion) 2.00 oz.

(Reminder: Total creditable amount cannot count for more than the total weight of product.)

I certify that the above information is true and correct and that a 2.47 ounce serving of the above product (ready for serving) contains 2.00 ounces of equivalent meat/meat alternate when prepared according to directions.

I further certify that any APP used in the product conforms to the Food and Nutrition Service Regulations (7 CFR Parts 210, 220, 225, 226, Appendix A) as demonstrated by the attached supplier documentation.

Karen Shank, MS, RDN

Signature

Director-Nutrition

Title

Karen Shank, MS, RDN

Printed Name

1/1/0001

Date

(479)290-3659

Phone Number

Tyson Foods, Inc. complies with all federal labeling and ingredient identification regulations and has prepared this statement to the best of its ability and knowledge in light of the regulations in effect as of the date this form was executed.

Products and ingredients do change. The user should always review Product Formulation Statements (PFS) for currency and request updated PFS as needed.



Product Information

FC GRILLED CHICKEN PATTIES

Nutrition Facts	
Serving Size 1 PIECE (70g) Servings Per Container About 192	
Amount Per Serving	
Calories 150	Calories from Fat 90
% Daily Value *	
Total Fat 10g	15%
Saturated Fat 3g	15%
Trans Fat 0g	
Polyunsaturated Fat 2g	
Monounsaturated Fat 5g	
Cholesterol 70mg	23%
Sodium 210mg	9%
Total Carbohydrate 0g	0%
Dietary Fiber 0g	0%
Sugars 0g	
Protein 15g	30%
Vitamin A	0%
Vitamin C	0%
Calcium	0%
Iron	2%
* Percent Daily Values are based on a 2,000 calorie diet.	

Child Nutrition Statement

One 2.47 oz. fully cooked, grilled chicken pattie provides 2.00 oz. equivalent meat for the Child Nutrition Meal Pattern Requirements.

Ingredient Statement

Chicken, water, contains 2% or less of the following: corn starch, natural flavors, salt.

PINCO – ARDELLA'S SWEEP WITH CDE CREDIT" AT ALTERNATE APPROVED PROCESSORS
ALL ENTITLEMENT SUBJECT TO USE (ORDER/RECEIVED) PRIOR TO OCTOBER 31ST CARRYOVER DEADLINE

9/5/2018 Ardella's	100022 Frz Mozz	75,001.22	\$122,184	Excess Returned to Processor
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Consultant	Processor	USDA Food Item	Pounds Available	Value
Juliet	Don Lee	100154 Beef Blk Coarse	9,318.23	\$21,601
	Don Lee	100193 Pork Picnic	27,587.41	\$30,674
	Cargill Kitchen	100047 Eggs	83.75	\$34
	Yang's	100113 Chix Chill Lg	No Pounds Available	
	Bake Crafters	110242 Amer Cheese	No Pounds Available	
jeanette	Tyson/AP	100397 PB	15,952.86	\$15,194
	MCI	110254 Cheddar	3,451.086	\$5,712
	Tony Roberts	100022 Mozzarella	6,019.69	\$9,807
	Schwan's	110244 Mozzarella	3,015.277	\$4,912
	Tyson/AP	100154 Beef	No Pounds Available	
Neena	Tyson	100103 Chix Chill Lg	No Pounds Available	
	Michael B's	100012 Cheddar	Confirming Available Pounds	
	Land O'Lakes	110242 Amer Cheese	13,983.13	\$23,143
	Del Monte	100220 Peaches	No Pounds Available	
	Del Monte	100225 Pears	No Pounds Available	
Total value for all excess lbs:				\$95,883

Transferred to Pinco, #1808058
 Transferred to Pinco, #1808056
 Transferred to Pinco, #1808057

