



PINCO ADVISORY COMMITTEE MEETING
THURSDAY, SEPTEMBER 17, 2020
10:00 AM
PINCO SERVICE CENTER
3019 16th STREET
BAKERSFIELD, CA 93301

Pursuant to the Governor's recent provisional guidance regarding open meeting policies in conducting public business, and California Government Code § 54953(b) and notwithstanding any other provision of law, the legislative body of a local agency has provided teleconferencing for the benefit of the public and the legislative body of a local agency in order to meet, discuss and act in the best interests of the Partners in Nutrition Co-Operative under its Joint Powers Agreement. PINCO has established teleconferencing access for this special session PINCO Advisory Committee meeting. PINCO Member District Representatives and members of the public are encouraged to participate through the following number:

Meeting ID meet.google.com/tgx-hjwz-nqw Phone Numbers (US)+1 305-912-4518 PIN: 699 718 528#

MINUTES

1. SIGN-IN: (19) 10:20am
2. ADOPTION OF AGENDA

Adoption of the September 17, 2020 Advisory Committee Meeting Agenda as presented.

MOTION: Richland SECONDED: Kernville VOTE: YES NO

3. ADOPTION: ADVISORY COMMITTEE MEETING MINUTES OF JUNE 18, 2020

Adoption of the June 18, 2020 Advisory Committee Meeting Minutes as presented.

MOTION: BCSD SECONDED: Vineland VOTE: YES NO

- ~~4. ADOPTION: ADVISORY COMMITTEE MEETING MINUTES OF AUGUST 25, 2020~~

~~Adoption of the August 25, 2020 Advisory Committee Meeting Minutes as presented.~~

~~**MOTION: _____ SECONDED: _____ VOTE: YES NO**~~

5. PUBLIC COMMENTS FROM THE FLOOR:

Public Business from the Floor – Agendized Items and Non-Agendized Items: The public is invited to address items on the PINCO Agenda or any item that is within PINCO's jurisdiction as constituted. Without taking action or entering into a dialog with the public, PINCO Board members may briefly respond to statements made or ask clarifying questions about topics not on the PINCO agenda. Individual speakers are limited to three (3) minutes each with the total time for public input on each item limited to fifteen (15) minutes. All persons requesting to make comments are asked to complete a public speaking form prior to the meeting. You will be asked to provide your full name, who or what you are representing and the topic as an item identified on the agenda or as a non-Agendized item.

**NONE*

6. ACTION: CONSIDERATION OF ALTERNATIVE PRODUCTS IN RESPONSE TO VENDOR SHORTAGES

Background: PINCO has received notice from Tyson Foods, Schwan's Food Service and JTM Food Group that they have been unable to fulfill purchase order requests for specific products due to sourcing, production and staffing issues related to COVID-19 and demand issues; primarily I/W products but with some key bulk products listed in the PINCO Buying Guide. In response and through an emergency non-competitive solicitation allowance, the Lead Agency has gathered pricing and terms from alternate vendors for PINCO's consideration to purchase until those products currently under agreement become available. It is recommended PINCO's Advisory Committee review the items offered and direct the Lead Agency accordingly.

MOTION: Kernville SECONDED: Panama VOTE: YES NO

****Motion: Alisal Second: Fairfax Add IW Green Chili and Cheese MCI Tamale to buying guide***

7. UPDATE: ADDITIONAL FMV ADJUSTMENT(S) AND REVISED DOD ENTITLEMENT BALANCE

Background: In August, CDE notified PINCO that based on increases to fair market values (FMV) and subsequent adjustments made to PINCO's pending orders of beef and chicken commodities, it was necessary to reduce PINCO's 2020-2021 USDA Foods schedule by \$1.4 million dollars. In less than ten days after PINCO made the necessary revision(s) to its schedule, CDE contacted the Lead Agency and informed PINCO that with additional FMV adjustments, PINCO actually had \$283,000.00 of unspent entitlement in its overall balance.

In presenting this information to PINCO's Executive Committee and in consideration of current processor balances and surpluses in CDE's excess bank(s) at-processors, Members of the Executive Committee directed the Lead Agency to divert \$250,000.00 of the entitlement into DOD and reserve the remaining balance of \$33,000.00 for any future FMV adjustments. This brings PINCO's 2020-2021 DOD spending to \$1.5 million dollars; fair-share distribution schedule is attached to this Agenda and additional monies will be added to each Member District's FFAVORS account no later than October 15, 2020.

****Motion: Richland Second: AVU Entitlement dollars to be transferred to DOD***

INFORMATION ONLY

8. UPDATE: REVISION OF PINCO 2020-2021 MEETING CALENDAR

Background: Subsequent to the decision to cancel the 2020 PINCO Food Show, PINCO Executive Committee and Sub-committee members added one additional PINCO Executive and Advisory Committee meeting November 5th & 19th respectively to construct the 2020-2021 PINCO RFP schedule and determine timeline and vetting processes. Note-the December "Pre-Food Show" Advisory Committee meeting that was originally scheduled for December 2, 2020 has been cancelled and replaced with a PINCO Executive and Advisory Committee meetings both scheduled for December 17, 2020.

INFORMATION ONLY

9. UPDATE: 2020-2021 SCHEDULING OF PINCO SUB-COMMITTEE MEETINGS

Background: With PINCO's Sub-committees now "refreshed" for 2020-2021, lead representatives from the Sub-committees are currently contacting its members to establish meeting timelines to address issues and opportunities within each Sub-committee's scope. Sub-committees will report out their activities at scheduled Executive and Advisory Committee meetings with recommendations and will request the Lead Agency schedule special session meetings depending on timelines and urgency(ies).

INFORMATION ONLY

10. UPDATE: ESTABLISHMENT OF MEMBERSHIP SUB-COMMITTEE

Background: As a result of COVID-19, there have been many changes in relation to NSLP guidance in addition to disruptions in the supply chain of USDA processed and commercially purchased food and supplies that have tested the ability and capacities of Program Operators across California. As a private Co-Operative, PINCO's single-bank USDA entitlement model and through its self-operating, approved USDA Receiving Agency status, PINCO has proven itself to be a respected, and an effective agent for management of the USDA Foods program as well as ensuring fidelity in procurement and resourcing activities for its Member Districts. As many LEA's struggle to manage its entitlement, agreement and logistical operations, timing is ripe for PINCO to promote itself to other NSLP as an option to consider in managing its USDA Foods program.

In discussion at its last meeting, PINCO's Executive Committee agreed to the establishment of a Membership Sub-committee to solicit and recruit membership. Notwithstanding current challenges under COVID, there are many opportunities the Membership Sub-committee has its disposal to promote PINCO's benefits, including but not limited

to informational videos, virtual meetings and webinars. The PINCO Membership Sub-committee will work with the Lead Agency to develop a PINCO Membership campaign and contact potential LEA's ahead of the December 15, 2020 USDA Foods receiving agency declaration timeline and ongoing keeping Member Districts apprised of its activities and progress.

INFORMATION ONLY

11. PRESENTATION: SUMMARY OF LEAD AGENCY EVALUATION BY PINCO'S EXECUTIVE COMMITTEE

INFORMATION ONLY

12. UPDATE: INVENTORY AND DONATION REPORT

Background: Lead Agency to report out on PINCO's current inventory status and donations in regard to the usage threshold(s) established by the Commodity Sub-committee; August 7, September 15, and October 30, 2020 deadlines.

INFORMATION ONLY

13. UPDATE: PINCO SUB-COMMITTEE REPORTS

BID/FOOD SHOW COMMODITY J.P.A./POLICY FUTURES SUNSHINE

INFORMATION ONLY

14. REPORTS FROM ADVISORY COMMITTEE MEMBERS/LEAD AGENCY

15. UPCOMING MEETING DATES:

<u>Executive Committee</u>	<u>Advisory Committee</u>
September 3, 2020	September 17, 2020
October 8, 2020	October 22, 2020
November 5, 2020	November 19, 2020
December 17, 2020 (Combined Executive and Advisory Committee)	
January 14, 2021	January 28, 2021
February 4, 2021	February 18, 2021
March 4, 2021	March 18, 2021
April 1, 2021	April 15, 2021
May 6, 2021	May 20, 2021
June 3, 2021	June 17, 2021

16. ADJOURN: 11:46 am
MOTION: Panama SECONDED: BCSD