



**PINCO ADVISORY COMMITTEE MEETING**  
**THURSDAY, JUNE 17, 2021**  
**10:00 AM**  
**PINCO SERVICE CENTER**  
**3019 16<sup>TH</sup> STREET**  
**BAKERSFIELD, CA 93301**

Pursuant to the Governor’s recent provisional guidance regarding open meeting policies in conducting public business, and California Government Code § 54953(b) and notwithstanding any other provision of law, the legislative body of a local agency has provided teleconferencing for the benefit of the public and the legislative body of a local agency in order to meet, discuss and act in the best interests of the Partners in Nutrition Co-Operative under its Joint Powers Agreement. PINCO has established teleconferencing access for this special session PINCO Advisory Committee meeting. PINCO Member District Representatives and members of the public are encouraged to participate through the following number:

Meeting ID: [meet.google.com/tso-odud-wfz](https://meet.google.com/tso-odud-wfz) Phone Number: (US) +1 475-343-3411 PIN: 262 937 935#

**1. SIGN-IN:**

**2. ADOPTION OF AGENDA**

Adoption of the June 17, 2021 Advisory Committee Meeting Agenda as presented.

**MOTION:** \_\_\_\_\_ **SECONDED:** \_\_\_\_\_ **VOTE: YES** \_\_\_ **NO** \_\_\_

**3. ADOPTION: ADVISORY COMMITTEE MEETING MINUTES OF MAY 20, 2021**

Adoption of the Advisory Committee Meeting Minutes of May 20, 2021 as presented.

**MOTION:** \_\_\_\_\_ **SECONDED:** \_\_\_\_\_ **VOTE: YES** \_\_\_ **NO** \_\_\_

**4. PUBLIC COMMENTS FROM THE FLOOR:**

Public Business from the Floor – Agendized Items and Non-Agendized Items: The public is invited to address items on the PINCO Agenda or any item that is within PINCO’s jurisdiction as constituted. Without taking action or entering into a dialog with the public, PINCO Board members may briefly respond to statements made or ask clarifying questions about topics not on the PINCO agenda. Individual speakers are limited to three (3) minutes each with the total time for public input on each item limited to fifteen (15) minutes. All persons requesting to make comments are asked to complete a public speaking form prior to the meeting. You will be asked to provide your full name, who or what you are representing and the topic as an item identified on the agenda or as a non-Agendized item.

**5. REVIEW/RECOMMEND: 2021-2022 PINCO MEETING CALENDAR**

Background: The proposed 2021-2022 PINCO meeting calendar takes into account continuing changes in COVID guidance; Executive and Advisory Committee meetings shall be held in-person adhering to all safety protocols and be accessible via Google Meet and teleconferencing as posted on the Agenda(s) and PINCO website.

Notwithstanding the challenges presented over the past fifteen months related to program operations, PINCO Member Districts and Staff have, and continue to take full advantage of accessing the PINCO meetings via Google Meet and/or Smartphone. The Lead Agency will work with the incoming Executive Committee to prioritize and Agendize topics throughout the year as cyclical and new opportunities-activities dictate and schedule special meeting session(s) following open meeting policies as needed. The dates below are being suggested for PINCO’s Executive and Advisory Committee meetings in 2021-2022:

Executive Committee      Advisory Committee

July 15, 2021: PINCO 101 – Review of Procedures Manual, J.P.A and Best Practices  
(Summer “Refresher” Course for Directors and Staff)

September 2, 2021      September 16, 2021

October 7, 2021      October 21, 2021

DECEMBER 1, 2021 PINCO FOOD SHOW TRADE MEETING & VENDOR RECEPTION

2021 PINCO FOOD SHOW – DECEMBER 2, 2021

December 16, 2021 (Advisory Committee Only)

January 13, 2022      January 27, 2022

February 3, 2022      February 17, 2022

March 3, 2022      March 17, 2022

April 7, 2022      April 21, 2022

May 5, 2022      May 19, 2022

June 2, 2022      June 16, 2022

(2021 PINCO Food Show and events pending AV Fairground’s scheduling based on public health guidance)

It is recommended PINCO’s Advisory Committee review and approved the proposed 2021-2022 PINCO Meeting Calendar as presented.

**MOTION:** \_\_\_\_\_ **SECONDED:** \_\_\_\_\_ **VOTE: YES** \_\_\_\_ **NO** \_\_\_\_\_

**6. APPROVAL: 2021-2022 PINCO EXECUTIVE COMMITTEE OFFICER ELECTIONS**

Background: According to PINCO’s Joint Powers Agreement, PINCO Member District Representatives elect Executive Committee Officers and Region Representatives every two years; the process typically takes place at the end of the year in May or June ahead of the 2021-2022 fiscal calendar.

The Lead Agency has provided options for this year’s nomination and selection process to the Executive Committee and recommends discussion of these options and to direct the Lead Agency to conduct the elections electronically ahead of the June Advisory Committee Meeting. This will be the first PINCO Executive Committee election process conducted through the electronic meeting format. Each Region(s) shall meet to determine a Region Representative and two Alternates. The four Region Representatives will then meet to determine PINCO’s Executive Officers; First Vice President, Second Vice President and Secretary. The “first” alternate selected by each of the three Regions where the Executive Officers had been chosen shall become those Region’s Representatives on the PINCO Executive Committee whereby the “second” alternate shall become those Region’s alternate(s).

Nominations will now open for the Office of:

Region 1 Representative \_\_\_\_\_      Region 2 Representative \_\_\_\_\_

Region 3 Representative \_\_\_\_\_      Region 4 Representative \_\_\_\_\_

Selection of Executive Committee Officers:

First Vice President \_\_\_\_\_      Second Vice President \_\_\_\_\_

Secretary \_\_\_\_\_

Region One Representative \_\_\_\_\_ Region One Alternate \_\_\_\_\_

Region Two Representative \_\_\_\_\_ Region Two Alternate \_\_\_\_\_

Region Three Representative \_\_\_\_\_ Region Three Alternate \_\_\_\_\_

Region Four Representative \_\_\_\_\_ Region Four Alternate \_\_\_\_\_

Recommendation: It is recommended PINCO's Advisory Committee approve the selection and process of determining PINCO's Executive Committee Officers for the term of two years effective July 1, 2021 through June 30, 2023

**MOTION:** \_\_\_\_\_ **SECONDED:** \_\_\_\_\_ **VOTE: YES** \_\_\_ **NO** \_\_\_

**7. APPROVAL: JOHN SOULES – ADDITIONAL PRODUCTS FOR 2021-2022**

Background: At the May 20, 2021 Advisory Committee Meeting, PINCO Member Districts awarded John Soules an agreement under PINCO RFQ #01/21-22 for two of the products they had responded to under the solicitation. In discussion, the Advisory Committee requested additional samples from John Soules for consideration in the 2021-2022 PINCO Buying Guide. Having additional products available in the Buying Guide beyond the breaded chicken patty and chicken nugget will provide more menu options for Member Districts as well as helping to meet minimums and back-up for any product shortages PINCO's awarded commodity chicken processor (Tyson Foods). The following products were sampled by

- 55000 – Grilled Formed Chicken breast fillet 2.5 oz. - \$22.50/cs. (\$0.352/serving)
- 62005 – Whole Muscle Grilled Chicken breast fillet 3.0 oz. - \$37.50/cs. (\$0.704/serving)
- 51025 – Whole Muscle Portioned Spicy Chicken Fillet 4.0 oz. -\$44.00/cs. (\$0.55/serving)
- 40030- WG – Whole Muscle Portioned Buffalo Glazed Bites – 4.0 oz. -\$48.00/cs. (\$0.60/serving)
- 46415 – Whole Muscle Portioned Chicken Tender 4.50 oz. - \$44.00/cs. (\$0.62/serving)\*

\*- Sample(s) pending.

Members from the two Districts shall report out on the result of their tastings, and as determined recommend products to Member Districts for inclusion in the 2021-2022 PINCO Buying Guide.

**MOTION:** \_\_\_\_\_ **SECONDED:** \_\_\_\_\_ **VOTE: YES** \_\_\_ **NO** \_\_\_

**8. UPDATE: PINCO TECHNOLOGY REPORT**

Background: The Lead Agency and PINCO Staff are currently conducting beta-tests with SAGE's purchasing and inventory modules to see where the platform can improve PINCO's efficiencies and reporting activities. and will report all information and developments and communicate with the Futures Sub-committee and Member Districts as they occur.

**INFORMATION ONLY**

**9. REVIEW: LEAD AGENCY SELF-EVALUATION**

Background: Lead Agency to discuss and expand upon the 2020-2021 PINCO Lead Agency Self-Evaluation as presented.

**INFORMATION ONLY**

**10. REPORTS FROM ADVISORY COMMITTEE MEMBERS/LEAD AGENCY**

**11. ADJOURN: MOTION** \_\_\_\_\_ **SECONDED** \_\_\_\_\_