



**PINCO EXECUTIVE COMMITTEE MEETING**  
**JUNE 16, 2016**  
**9:00AM**  
**PINCO SERVICE CENTER**  
**3019 16<sup>TH</sup> STREET**  
**BAKERSFIELD, 93301**

**MINUTES:**

- 1. SIGN-IN: 9:16 A.M.**  
**7 Present**

- 2. APPROVAL: ADOPTION OF AGENDA.**

Recommendation: It is recommended Executive Committee adopt the June 16, 2016 Executive Committee Meeting Agenda as presented.

**MOTION: PANAMA BV SECONDED: BAKERSFIELD CITY PASSED**

- 3. APPROVAL: EXECUTIVE COMMITTEE MEETING MINUTES**

Recommendation: It is recommended Advisory Committee approve the Executive Committee Meeting Minutes of May 4, 2016 as presented.

**Greenfield asked for this item to be tabled as the minutes were not sent to executive committee until after office hours and most members had not been able to review them.**

**Secretary provided unedited Minutes from the Executive Committee meeting held May 4, 2016 on June 10, 2016. Lead Agency sent edited Minutes to Advisory Committee Members June 15, 2016 at 6:35PM; Lead Agency offered to read and review Minutes prior to Motion to Table which was declined.**

- 4. PUBLIC COMMENTS FROM THE FLOOR:**

Public Business from the Floor – Agendized Items and Non-Agendized Items: The public is invited to address items on the PINCO Agenda or any item that is within PINCO's jurisdiction as constituted. Without taking action or entering into a dialog with the public, PINCO Board members may briefly respond to statements made or ask clarifying questions about topics not on the PINCO agenda. Individual speakers are limited to three (3) minutes each with the total time for public input on each item limited to fifteen (15) minutes. All persons requesting to make comments are asked to complete a public speaking form prior to the meeting. You will be asked to provide your full name, who or what you are representing and the topic as an item identified on the agenda or as a non-Agendized item.

- 5. REVIEW: 2015-2016 PINCO OPERATING BUDGET**

Background: To review the 2015-2016 and discuss revisions made during the year.

**Greenfield asked for this item to be tabled until next fiscal year as not all of the requested documents were provided. Members were sent pertinent attachments along with Agenda distribution Monday June 15, 2016. Greenfield said they were unable to locate the document and moved forward in Motion to Table; Lead Agency offered to make copies of any documentation needed, but Executive Committee decided to move forward.**

**INFORMATION ONLY**

- 6. MEMBER DISTRICT PARTICIPATION**

Background: The Lead Agency and Member Districts of the Advisory Committee are concerned in Member follow-through to E-correspondence and meeting attendance impacting the decision making process. The Lead Agency requests the Executive Committee to discuss pro-active options to increase accessibility and encourage Member District participation in addressing PINCO business.

Discussion concerning districts who are not actively participating/attending PINCO meetings. Some suggestions were as follows:

- Possibility of 3 approved voters instead of 2.
- Teleconferencing
- 2 meetings missed, district will lose voting rights until attending 2 meetings to regain voting privileges.
- Survey to see reasons districts are not attending.
- Letter to members' district administrators expressing the importance of attending PINCO meetings and to have a required attendance at 4 of the 6 meetings.

Barstow said they will send out a survey for all districts to complete to help with finding a solution to the problem. It was also decided the Lead District would present a letter for the executive committee approval, of the importance of attending PINCO meetings.

Lead Agency will work with 2nd Vice President to develop a survey to better understand challenges in meeting attendance and ideas in addressing it. Lead Agency will revise PINCO's "Broad Sheet" emphasizing the importance of active participation. Statement will be present to Executive Committee for review and determination for effective distribution.

#### **INFORMATION ONLY**

#### **7. REVIEW: LEAD AGENCY PERFORMANCE EVALUATION**

Background: Pursuant to JPA Section Seven, Subsection A (2), PINCO's Advisory Committee is to "Periodically review the performance of the Lead District (Agency) with respect to the exercise of its responsibilities pursuant to this Agreement and recommend appropriate changes. The PINCO Advisory Committee may act to remove the Lead District (Agency) and replace it with another Member District through the amendment process pursuant to Section Fourteen of this Agreement.

#### **INFORMATION ONLY**

Lead Agency presented PINCO's original Lead Agency Self-Evaluation form to Executive and Advisory Committee Members in the posting of June 16, 2016 Meeting Agendas. Executive Committee expressed frustration in Lead Agency's completion of PINCO Lead Agency Self-Evaluation form without completing the Executive Committee's additional form/questionnaire presented to Lead Agency at the May 4, 2016 Executive Committee meeting. Lead Agency declined to complete the form based upon past practice and that Advisory Committee was not apprised of the additional form and did not approve its use. Executive Committee was apprised of its rights and options in moving forward with the additional form it had created.

#### **8. ADJOURN: MOVED: DELANO ELEMENTARY      SECONDED: NONE**