



PINCO EXECUTIVE COMMITTEE MEETING
THURSDAY, MAY 14, 2020
12:00 PM
PINCO ADMINISTRATIVE OFFICES
44809 BEECH AVENUE
LANCASTER, CA 93534

REVISED

SPECIAL SESSION PINCO EXECUTIVE COMMITTEE MEETING

Pursuant to the Governor's recent provisional guidance regarding open meeting policies in conducting public business, and California Government Code § 54953(b) and notwithstanding any other provision of law, the legislative body of a local agency has provided teleconferencing for the benefit of the public and the legislative body of a local agency in order to meet, discuss and act in the best interests of the Partners in Nutrition Co-Operative under its Joint Powers Agreement.

PINCO has established teleconferencing access for this special session PINCO Advisory Committee meeting. PINCO Member District Representatives and members of the public are encouraged to participate through the following number:

Meeting ID: meet.google.com/mgy-yoad-kij

Phone Number: (US) [+1 609-775-9394](tel:+16097759394) PIN: 835 122 481#

1. SIGN-IN:

2. ADOPTION OF AGENDA

Adoption of the May 14, 2020 Executive Committee Meeting Agenda as presented.

MOTION: _____ **SECONDED:** _____ **VOTE: YES** ___ **NO** ___

3. PUBLIC COMMENTS FROM THE FLOOR:

Public Business from the Floor – Agendized Items and Non-Agendized Items: The public is invited to address items on the PINCO Agenda or any item that is within PINCO's jurisdiction as constituted. Without taking action or entering into a dialog with the public, PINCO Board members may briefly respond to statements made or ask clarifying questions about topics not on the PINCO agenda. Individual speakers are limited to three (3) minutes each with the total time for public input on each item limited to fifteen (15) minutes. All persons requesting to make comments are asked to complete a public speaking form prior to the meeting. You will be asked to provide your full name, who or what you are representing and the topic as an item identified on the agenda or as a non-Agendized item.

4. REVIEW: 2019-2020 PINCO REVOLVING FUND BALANCE

Background: PINCO's Executive Committee to review Member District revolving fund balance(s) to ensure each is adhering to its responsibilities of maintaining a balance of at least 2.5 month's average in its operational expenses. Executive Committee to direct the Lead Agency as needed prior to June 30, 2020 year-end reporting so that PINCO is in full compliance with its J.P.A. as outlined in Section 5.C.2 (g).

MOTION: _____ **SECONDED:** _____ **VOTE: YES** ___ **NO** ___

5. REVIEW/RECOMMENDATION: PINCO IFB #12/20-21 DISTRIBUTION SERVICES

Background: On May 8, 2020, the Lead Agency conducted a public opening of PINCO IFB #12/20-21, for Distribution Services. Notwithstanding the public notice posted in the Bakersfield Californian and Antelope Valley Press in addition to soliciting bids from qualified vendors requesting notification, PINCO had only one respondent meeting the requirements and expectations of the IFB. Food Source Transportation's bid came in at \$17, 388.00 per month, per vehicle inclusive of all material, licensing and staffing expenses.

This response was in-line with the Lead Agency's budgeting prior to bid opening and is extremely reasonable given current conditions in the logistics industry. Food Source Transportation has honored all aspects of its agreement with PINCO throughout the term of the current contract and has provided outstanding customer service to Member Districts while performing critically needed and valued assistance in warehousing services to reduce PINCO's staffing expenses.

It is recommended PINCO's Executive Committee review Food Source Transportation's response to PINCO IFB #12/20-21 and forward to PINCO's Advisory Committee for approval.

MOTION: _____ **SECONDED:** _____ **VOTE: YES** ____ **NO** ____

6. REVIEW/RECOMMEND: 2020-2021 PINCO OPERATIONS BUDGET

Background: The proposed 2020-2021 PINCO Operations Budget takes into account current and projected revenues (food purchases/deposits) and adjustments made to expenses. Lead Agency will review budget at scheduled interims with PINCO Executive and Advisory Committees and make any revisions as required.

It is recommended PINCO's Executive Committee review the proposed 2020-2021 PINCO Operations Budget as presented and with any modifications, forward to PINCO's Advisory Committee for review and formal approval.

MOTION: _____ **SECONDED:** _____ **VOTE: YES** ____ **NO** ____

7. REPORTS FROM EXECUTIVE COMMITTEE MEMBERS/LEAD AGENCY

8. UPCOMING MEETING DATES:

JUNE 18: 1:00PM – YEAR END MEETING

9. ADJOURN: MOTION _____ **SECONDED** _____