



PINCO EXECUTIVE COMMITTEE MEETING
THURSDAY, MAY 6, 2021
10:00 AM
PINCO ADMINISTRATIVE OFFICES
44809 BEECH AVENUE
LANCASTER, CA 93534

Pursuant to the Governor’s recent provisional guidance regarding open meeting policies in conducting public business, and California Government Code § 54953(b) and notwithstanding any other provision of law, the legislative body of a local agency has provided teleconferencing for the benefit of the public and the legislative body of a local agency in order to meet, discuss and act in the best interests of the Partners in Nutrition Co-Operative under its Joint Powers Agreement. PINCO has established teleconferencing access for this special session PINCO Advisory Committee meeting. PINCO Member District Representatives and members of the public are encouraged to participate through the following number:

Meeting ID meet.google.com/nys-fgko-gqo Phone Numbers (US) [+1 413-459-4611](tel:+14134594611) PIN: 304 932 226#

1. SIGN-IN:

2. ADOPTION OF AGENDA

Adoption of the May 6, 2021 Executive Committee Meeting Agenda as presented.

MOTION: _____ **SECONDED:** _____ **VOTE: YES** ___ **NO** ___

3. ADOPTION: EXECUTIVE COMMITTEE MEETING MINUTES OF APRIL 8, 2021

Adoption of the Executive Committee Meeting Minutes of April 8, 2021 as presented.

MOTION: _____ **SECONDED:** _____ **VOTE: YES** ___ **NO** ___

4. PUBLIC COMMENTS FROM THE FLOOR:

Public Business from the Floor – Agendized Items and Non-Agendized Items: The public is invited to address items on the PINCO Agenda or any item that is within PINCO’s jurisdiction as constituted. Without taking action or entering into a dialog with the public, PINCO Board members may briefly respond to statements made or ask clarifying questions about topics not on the PINCO agenda. Individual speakers are limited to three (3) minutes each with the total time for public input on each item limited to fifteen (15) minutes. All persons requesting to make comments are asked to complete a public speaking form prior to the meeting. You will be asked to provide your full name, who or what you are representing and the topic as an item identified on the agenda or as a non-Agendized item.

5. REVIEW/RECOMMEND: 2021-2022 PINCO OPERATIONS BUDGET

Background: The proposed 2021-2022 PINCO Operations Budget takes into account current SSO and hybrid learning model participation and projected revenues expenses based on Member District’s reopening scenarios; Lead Agency is projecting a 28% increase in food revenue/expenses based on surveying the Member Districts and has made adjustments to other expenses based on projected need(s). Lead Agency will review PINCO’s operating budget at scheduled interims with PINCO Executive and Advisory Committees and make any revisions as required.

It is recommended PINCO’s Executive Committee review the proposed 2021-2022 PINCO Operations Budget as presented and with any modifications, forward to PINCO’s Advisory Committee for review and formal approval.

MOTION: _____ **SECONDED:** _____ **VOTE: YES** ___ **NO** ___

6. REVIEW/RECOMMEND: EXTENSION OF PINCO RFP #12/20-21 DISTRIBUTION SERVICES

Background: Food Source Transportation has submitted its response to extend the agreement of RFP#12/20-21 for distribution services without an increase in rates or terms. In addition to providing outstanding logistic and customer

services to PINCO Member District, Food Source Transportation staffing provides ongoing warehousing and staging support, which helps PINCO manage its labor and overall staffing expenses.

It is recommended PINCO Executive Committee review Food Source Transportation's response for extension and forward to PINCO's Advisory Committee for approval.

MOTION: _____ **SECONDED:** _____ **VOTE: YES** ___ **NO** ___

7. REVIEW/APPROVAL: EXTENSION OF SHELF LIFE CONDITION AS REQUIRED PER MANUFACTURER

Background: Of the many challenges USDA processors have faced over the past fourteen months because of COVID, the backlog of inventoried raw and finished products using USDA Foods has a direct impact on vendor's ability to honor the 75% shelf life condition under its agreement(s). PINCO has had to cancel many orders placed by Member Districts throughout 2020-2021 due to the manufactures' inability to meet this condition. In most cases, the manufacturer is using PINCO's USDA Foods that are dated beyond its 75% shelf life to produce finished product. Manufacturers have requested PINCO allow flexibility on the 75% shelf life condition if they provide documentation declaring the quality and safety of products not meeting the threshold.

Unfortunately, PINCO does not find out about these timeline issues until product is delivered or picked-up from local vendors. The Lead Agency is recommending PINCO's Executive Committee develop a procedure where PINCO Staff and the Commodity Sub-committee lead representative review each situation as they occur and determine if it is reasonable to accept product(s) not meeting the 75% shelf life threshold and notification process for Member Districts.

MOTION: _____ **SECONDED:** _____ **VOTE: YES** ___ **NO** ___

8. UPDATE: PINCO RFQ #01/21-22 COMMERCIALY PURCHASED CHICKEN PRODUCTS

Background: Lead Agency to provide recap of RQ #01/21-22 and recommendations for PINCO's Advisory Committee for the 2021-2022 PINCO Buying Guide that closed May 5, 2021.

INFORMATION ONLY

9. UPDATE: 2021 PINCO FOOD SHOW

Background: Lead Agency to provide update regarding the availability of the AV Fairgrounds to host this year's event and requesting PINCO's Food Show Committee begin to research additional options including, but not limited to holding the event in Bakersfield.

INFORMATION ONLY

10. UPDATE: RECRUITMENT OF PINCO ACCOUNTS PAYABLES CLERK POSITION

Background: Lead Agency to provide update and timeline for the recruitment of the position at the Lancaster administrative office.

INFORMATION ONLY

11. REPORTS FROM EXECUTIVE COMMITTEE MEMBERS/LEAD AGENCY

12. UPCOMING MEETING DATES:

<u>Executive Committee</u>	<u>Advisory Committee</u>
----------------------------	---------------------------

September 3, 2020	September 17, 2020
-------------------	--------------------

October 8, 2020	October 22, 2020
-----------------	------------------

November 5, 2020	November 19, 2020
------------------	-------------------

December 17, 2020 (Combined Executive and Advisory Committee)

~~January 14, 2021~~

~~January 28, 2021~~

~~February 4, 2021~~

~~February 18, 2021~~

~~March 4, 2021~~

~~March 18, 2021~~

~~April 1, 2021~~

~~April 15, 2021~~

~~May 6, 2021~~

May 20, 2021

June 3, 2021

June 17, 2021

13. ADJOURN: MOTION _____ SECONDED _____