



**PINCO ADVISORY COMMITTEE MEETING**  
**THURSDAY, APRIL 23, 2020**  
**2:00 PM**  
**PINCO ADMINISTRATIVE OFFICES**  
**44809 BEECH AVENUE**  
**LANCASTER, CA 93534**

**SPECIAL SESSION PINCO ADVISORY COMMITTEE MEETING**

Pursuant to the Governor's recent provisional guidance regarding open meeting policies in conducting public business, and California Government Code § 54953(b) and notwithstanding any other provision of law, the legislative body of a local agency has provided teleconferencing for the benefit of the public and the legislative body of a local agency in order to meet, discuss and act in the best interests of the Partners in Nutrition Co-Operative under its Joint Powers Agreement.

PINCO has established teleconferencing access for this special session PINCO Advisory Committee meeting. PINCO Member District Representatives and members of the public are encouraged to participate through the following number:

**Join Hangouts Meet:**

**[meet.google.com/aur-oktq-pvx](https://meet.google.com/aur-oktq-pvx)**

**Join by phone:**

**+1 505-445-7190 PIN: 110 486 523#**

**1. SIGN-IN:**

**2. ADOPTION OF AGENDA**

Adoption of the April 23, 2020 Advisory Committee Meeting Agenda as presented.

**MOTION:** \_\_\_\_\_ **SECONDED:** \_\_\_\_\_ **VOTE: YES** \_\_\_ **NO** \_\_\_

**3. PUBLIC COMMENTS FROM THE FLOOR:**

Public Business from the Floor – Agendized Items and Non-Agendized Items: The public is invited to address items on the PINCO Agenda or any item that is within PINCO's jurisdiction as constituted. Without taking action or entering into a dialog with the public, PINCO Board members may briefly respond to statements made or ask clarifying questions about topics not on the PINCO agenda. Individual speakers are limited to three (3) minutes each with the total time for public input on each item limited to fifteen (15) minutes. All persons requesting to make comments are asked to complete a public speaking form prior to the meeting. You will be asked to provide your full name, who or what you are representing and the topic as an item identified on the agenda or as a non-Agendized item.

**4. UPDATE: ADDITIONAL COVID-19 BASED RFQ OF INVENTORIED PRODUCT(S)**

Background: As products are received to support Member District's SSFO Waiver programs, PINCO has begun to experience storage issues due to a lack of movement of inventoried USDA and processed commodity products. Notwithstanding the reasoning and justification for not using these products under the current conditions and with no immediate timeline in return to production activities that would give Members the ability to use these products, PINCO would need to rent additional outside frozen storage to have enough capacity for 2020-2021 USDA Foods and other products on schedule. Ahead of this storage issue, the Lead Agency has initiated a Request for Quote with inventoried product on-hand to be further processed/assembled into ready-to-serve/heat entrées. An agreement under this RFQ would be based on a back-haul arrangement where Member Districts could opt to have inventoried products converted into finished products similar to how PINCO works with Rose & Shore with USDA Pork and Turkey Roasts. The Lead Agency shall present product options along with nutritional information, case yields and timelines to PINCO Member Districts for consideration prior to the April 30, 2020 Executive & Advisory Committee Meetings.

**INFORMATION ONLY**

**5. APPROVAL/RECOMMENDATION: PINCO 2020-2021 REQUEST FOR PROPOSALS (RFP's)**

Background: On February 21, 2020 the Lead Agency and members of PINCO’s Bid Sub-committee opened RFP responses submitted for PINCO’s USDA commodity processed, commercially purchased foods.

RFP #01/20-21	Processed Chicken Products	RFP #06/20-21	Processed Peanut Products
RFP #02/20-21	Processed Beef Products	RFP #07/20-21	Shelf Stable Milk
RFP #03/20-21	Processed Pork Products	RFP #08/20-21	Purchased Products “Direct”
RFP #04/20-21	Processed Turkey Products	RFP #10/20-21	Processed Turkey Products*
RFP #11/20-21	Processed Egg Products I/W*		

\*Supplemental

On March 5, 2020, PINCO’s Executive Committee reviewed the pricing and terms of the RFP’s #01-#08. The Executive Committee directed the Lead Agency to re-solicit RFP’s #04 and #05 due to a lack of responsiveness (RFP’s #10 and #11 were opened on March 15, 2020 and closed March 31, 2020).

There was consensus among the Executive Committee that awards could be forwarded to PINCO’s Advisory Committee based on the Vendor’s responses with the exception of Seasoned Chicken, Breakfast Sandwiches and Pork Products that required student taste testing. Unfortunately school closure prevented the taste testing from taking place.

PINCO’s Advisory Committee has received the recap information for all 2020-2021 PINCO “Direct” RFP’s, including the supplemental Turkey and Egg RFP’s. It is recommended PINCO’s Advisory Committee determine award(s) for each of the RFP’s by category and direct the Lead Agency to submit recommendation(s) the Antelope Valley Union High School District for formal approval.

Note: In the event there are additional products required by PINCO Member Districts in consideration of current conditions and changing meal production-delivery systems, the Lead Agency shall solicit an additional RFP for USDA processed and/or commercially purchased products as identified.

**MOTION:** \_\_\_\_\_ **SECONDED:** \_\_\_\_\_ **VOTE: YES** \_\_\_\_ **NO** \_\_\_\_

**6. APPROVAL/RECOMMENDATION: PINCO EXTENSION OF AGREEMENTS 2020-2021**

Background: Based on language contained in PINCO’s vendor agreement(s) language, the Agency has the option of extension with the following vendors for 2020-2021:

Apple & Eve – Juice Products	Bake Crafter’s – Cheese Products
Bell Tasty- Taco Pockets	Butter Buds - Condiment
Del Monte- Fruit Products	JTM Provisions – Cheese Products
Land O’ Lakes – Cheese Products	MCI/Los Cabo’s- Cheese, Mexican Foods
Michael B’s- Cheese, Mexican Foods	Rose & Shore – USDA Pork & Turkey Back-Haul
Schwan’s- Cheese, Pizza Products	Sysco- Condiments
Tony Roberts- Cheese, Pizza Products	P&R Paper Supply- Non-Food Paper Supplies

Note: PINCO Member Districts can select additional and/or alternative products with each vendor up to, and not to exceed 10% of the agreement’s total value under terms of the extension.

It is recommended PINCO’s Advisory Committee review and approve extensions as presented and direct the Lead Agency to notify Vendors and present to the Antelope Valley Union High School District for formal approval(s) as required.

**MOTION:** \_\_\_\_\_ **SECONDED:** \_\_\_\_\_ **VOTE: YES** \_\_\_\_ **NO** \_\_\_\_

**7. UPDATE: SERVICE CENTER SOP'S AND WILL-CALL PROCEDURES**

**INFORMATION ONLY**

**8. REPORTS FROM ADVISORY COMMITTEE MEMBERS/LEAD AGENCY**

**9. UPCOMING ADVISORY COMMITTEE MEETING DATES:**

**APRIL 30, 2020 2:00PM 2020-2021 BUYING GUIDE & RFP #09/20-21 BROADLINE AWARD**

**MAY 14, 2020 2:00PM 2020-2021 BUDGET, DISTRIBUTION IFB & CALENDAR**

**(EXECUTIVE COMMITTEE MEETING TO BE SCHEDULED ONE HOUR PRIOR TO EACH MEETING)**

**10. MOTION TO ADJOURN: \_\_\_\_\_ SECONDED: \_\_\_\_\_ VOTE: YES \_\_\_\_ NO \_\_\_\_**