



PINCO EXECUTIVE COMMITTEE MEETING
APRIL 6, 2017
10:00AM
PINCO ADMINISTRATIVE OFFICES
44809 BEECH AVENUE
LANCASTER, CA 93534

MINUTES

1. SIGN-IN: 10:15 A.M.

2. ADOPTION OF AGENDA

Adoption of April 6, 2017 Executive Committee Meeting Agenda.

MOTION: BAKERSFIELD CITY SD SECONDED: PALMDALE SD PASSED

3. PUBLIC COMMENTS FROM THE FLOOR:

Public Business from the Floor – Agendized Items and Non-Agendized Items: The public is invited to address items on the PINCO Agenda or any item that is within PINCO’s jurisdiction as constituted. Without taking action or entering into a dialog with the public, PINCO Board members may briefly respond to statements made or ask clarifying questions about topics not on the PINCO agenda. Individual speakers are limited to three (3) minutes each with the total time for public input on each item limited to fifteen (15) minutes. All persons requesting to make comments are asked to complete a public speaking form prior to the meeting. You will be asked to provide your full name, who or what you are representing and the topic as an item identified on the agenda or as a non-Agendized item.

4. ADOPTION: MARCH 17, 2017 EXECUTIVE COMMITTEE MEETING MINUTES

MOTION: WESTSIDE SECONDED: PALMDALE PASSED

5. RFP #06/17-18 UPDATE/RECOMMENDATION

Background: PINCO’s Bid Sub-committee will report on the scoring and vetting process taken for Request For Proposal #06/17-18 Purchased Food Items to PINCO Districts. Sub-committee met to review responses; Lead Agency confirmed response materials to ensure compliance of all conditions in the proposal. PINCO’s Bid Sub-committee followed scoring outlines according to Best Value Scoring procedures. The Lead Agency appreciates the effort put forth by the Members of the Sub-committee and supports its recommendation to PINCO Member Districts.

MOTION: GREENFIELD SECONDED: WASCO ELEM VOTE: YES 3 NO 2_
ABSTAIN: BAKERSFIELD CITY

Lead Agency to request further documentation and pricing formulation on five pre-selected items from RFP to understand each vendor’s calculation process. Executive Committee to review all RFP response information PINCO Bid Sub-committee used in the vetting process; Lead Agency to conduct an Executive Committee E-Vote to determine final recommendations prior to PINCO’s Advisory Committee on April 20, 2017.

6. UPDATE: JPA AMENDMENT- QUORUM REQUIREMENTS

Background: Lead Agency has provided information and material to Member Districts regarding amending JPA language reduce meeting quorum requirements. Lead Agency and PINCO Regional Representatives will remind and encourage Member Districts to attend this important May 18, 2017 Advisory Committee meeting.

INFORMATION ONLY

7. UPDATE: PINCO SERVICE CENTER: WORKSPACE REPLACEMENT

INFORMATION ONLY

8. DISCUSSION: 2017-2018 PINCO BUDGET

Background: Lead Agency to present PINCO’s budget and report on revenue and expense factors for 2017-2018. After review with Executive Committee, Lead Agency will present the 2017-2018 PINCO Operating Budget to PINCO Advisory Committee for approval.

Lead Agency shared revenue and expenses through 2nd Interim and how it will incorporate these factors, including the exit of Barstow Unified School District into the 2017-2018 PINCO Budget proposal at the scheduled May 10, 2017 Executive Committee meeting.

9. REPORTS FROM LEAD AGENCY & PINCO SUB-COMMITTEES

Futures Sub-committee had reported on their meeting held April 10th.
Items discussed included:

- Current condition of the facility- Lead Agency discussed corrective action steps taken to satisfy findings identified in Panama Buna-Vista Union School District’s Administrative Review.
- Comprehensive repair of freezer floor; Lead Agency to receive quotes for Executive and Advisory Committee review/approval.
- Scheduled walk-throughs conducted by Advisory Committee Members and PINCO Staff (checklist attached).
- Development of a deferred maintenance account to off-set major project needs.
- Begin dialog with property management company (R&R General) regarding upgrades and repairs within the larger context of renegotiation of current agreement scheduled to expire June 30, 2019.
- Contact commercial realtors in the Bakersfield area to research potential location alternatives.
- Sub-committee to report-out at April 20th Advisory Committee meeting.

10. REPORTS/COMMENTS FROM EXECUTIVE COMMITTEE MEMBERS

11. UPCOMING MEETING DATES:

2016-2017 Advisory Committee

April 20, 2017	PINCO Service Center, Bakersfield	2017-2018 Buying Guide
May 18, 2018	PINCO Service Center, Bakersfield	Budget/Calendar
June 15, 2017	PINCO Service Center, Bakersfield	Year-End General Session

2016-2017 Executive Committee

May 10, 2017	PINCO Administrative Offices, Lancaster	Gen. Business, Budget
June 8, 2017	PINCO Administrative Offices, Lancaster	Year End Gen. Business

12. ADJOURN:

MOTION: PALMDALE SECONDED: WESTSIDE

TIME: _____