



**PINCO ADVISORY COMMITTEE MEETING  
 FEBRUARY 20, 2020  
 10:00AM  
 PINCO SERVICE CENTER  
 3019 16<sup>TH</sup> STREET  
 BAKERSFIELD, CA 93301**

**REVISED**

**AGENDA**

**1. SIGN-IN:**

**2. ADOPTION OF AGENDA**

Adoption of February 20, 2020 Advisory Committee Meeting Agenda.

**MOTION:** \_\_\_\_\_ **SECONDED:** \_\_\_\_\_ **VOTE: YES** \_\_\_ **NO** \_\_\_

**3. ADOPTION: ADVISORY COMMITTEE MEETING MINUTES OF JANUARY 30, 2020**

**MOTION:** \_\_\_\_\_ **SECONDED:** \_\_\_\_\_ **VOTE: YES** \_\_\_ **NO** \_\_\_

**4. PUBLIC COMMENTS FROM THE FLOOR:**

Public Business from the Floor – Agendized Items and Non-Agendized Items: The public is invited to address items on the PINCO Agenda or any item that is within PINCO’s jurisdiction as constituted. Without taking action or entering into a dialog with the public, PINCO Board members may briefly respond to statements made or ask clarifying questions about topics not on the PINCO agenda. Individual speakers are limited to three (3) minutes each with the total time for public input on each item limited to fifteen (15) minutes. All persons requesting to make comments are asked to complete a public speaking form prior to the meeting. You will be asked to provide your full name, who or what you are representing and the topic as an item identified on the agenda or as a non-Agendized item.

**5. ACTION: PINCO 2020-2021 ENTITLEMENT PURCHASE**

Background: Based on fair market value adjustments and processor truckload reconciliation, PINCO’s entitlement has increased to \$385,000.00 from its previous balance of \$86,000.00. After reviewing current balances at-processor and in consideration of the remaining months in the year to use pounds and subsequent carryover(s), PINCO’s Commodity Sub-committee has put forward the following recommendation in spending down the remainder of USDA entitlement:

Tyson	Large Chicken Chilled	Two Truckloads (72,000#’s)	\$70,214.00
Land O’ Lakes	Cheese, Natural Barrel	One Truckload (40,800#’s)	\$85,000.00
Schwan’s	Cheese, Mozzarella	One Truckload (41,800#’s)	\$90,000.00
MCI/Los Cabos	Cheese, Cheddar, Yellow	One Truckload (40,800#’s)	<u>\$85,000.00</u>
			\$330,214.00
DOD Produce Program			<u>\$ 54,176.00</u>
		Total	\$385,000.00

It is recommended PINCO’s Advisory Committee review-approve the proposed commodity purchase and direct the Lead Agency to place its order on behalf of PINCO Member Districts.

**MOTION:** \_\_\_\_\_ **SECONDED:** \_\_\_\_\_ **VOTE: YES** \_\_\_ **NO** \_\_\_

**6. ACTION: PINCO 2020-2021 USDA PURCHASE - DIRECT DELIVERY & PROCESSOR DIVERSION**

Background: On February 13<sup>th</sup>, PINCO’s Commodity Sub-committee assessed the 2020-2021 USDA Foods pre-planner ahead of the March deadline to submit/schedule its request for direct delivery and processor diversions based on past and current-year entitlement usage.

Appreciations to the Sub-committee in taking PINCO's collective entitlement and applying thoughtful balance between the value of direct delivery commodities while leveraging PINCO's purchasing power to receive significant savings in working direct through the manufacturer(s).

It is recommended PINCO's Advisory Committee review the recommendations of the Commodity Sub-committee and with any changes, forward to the Lead Agency to submit PINCO's request for USDA Foods as determined for direct delivery and processor diversion.

**MOTION:** \_\_\_\_\_ **SECONDED:** \_\_\_\_\_ **VOTE: YES** \_\_\_ **NO** \_\_\_

**7. ACTION: FORKLIFT PURCHASE**

Background: The oldest of PINCO's six forklifts is no longer operable and in need of replacement. In researching suitable options and through negotiation, PINCO has secured a quote on a Hyster stand-up lift for \$19,500.00 + tax. After reviewing options and cost(s), PINCO's Executive Committee has recommended the Advisory Committee consider the proposed expense with a 50-50 "split" between Member Districts and the PINCO Marketing Account (currently at \$57,895.64). It is recommended PINCO's Advisory Committee approve the Executive Committee's advisement and direct the Lead Agency to move forward with said purchase.

**MOTION:** \_\_\_\_\_ **SECONDED:** \_\_\_\_\_ **VOTE: YES** \_\_\_ **NO** \_\_\_

**8. UPDATE: INTERNAL SWEEP TIMELINE AND CDE SWEEP/EXCESS BANK ALLOCATION**

Background: Commodity Sub-committee to report out on timeline for PINCO's annual internal sweep and reconciliation of CDE's 2018-2019 sweep and allocation of pounds received through the state excess bank.

**INFORMATION ONLY**

**9. ADOPTION: LANGUAGE TO ADDRESS MARKET BASKET IN PROCUREMENT PROCEDURES**

Background: The 2020-2021 Purchased Items Delivered to PINCO Districts, aka Broad Line is being solicited as using the USDA's Market Basket Analysis to determine pricing responsiveness. This is PINCO's first solicitation utilizing this cost analysis. Subsequent to posting the bid on February 16, 2020, the Lead Agency received approval in adoption of language describing the practice in revising PINCO's Procurement Procedure(s) as an assessment tool to be used as determined. It is recommended Member Districts review the revised language and considering updating local procurement procedures for their program(s).

**INFORMATION ONLY**

**10. PRESENTATION: DOD – GETTING FULL-VALUE (AND FLAVOR) THROUGH DOD & FFAVORS!**

**11. REPORTS FROM ADVISORY COMMITTEE MEMBERS/LEAD AGENCY**

**12. UPCOMING MEETING DATES:**

<u>EXECUTIVE COMMITTEE</u>	<u>ADVISORY COMMITTEE</u>
March 5, 2020	March 19, 2020
April 2, 2020	April 16, 2020
May 7, 2020	May 21, 2020
June 4, 2020	June 18, 2020

Executive Committee Meetings held at 44809 Beech Avenue Lancaster, CA 93534

Advisory Committee Meetings held at 3019 16<sup>th</sup> Street Bakersfield

**13. MOTION TO ADJOURN:** \_\_\_\_\_ **SECONDED:** \_\_\_\_\_ **VOTE: YES** \_\_\_ **NO** \_\_\_