



**PINCO EXECUTIVE COMMITTEE MEETING**  
**THURSDAY, FEBRUARY 4, 2021**  
**10:00 AM**  
**PINCO ADMINISTRATIVE OFFICES**  
**44809 BEECH AVENUE**  
**LANCASTER, CA 93534**

Pursuant to the Governor's recent provisional guidance regarding open meeting policies in conducting public business, and California Government Code § 54953(b) and notwithstanding any other provision of law, the legislative body of a local agency has provided teleconferencing for the benefit of the public and the legislative body of a local agency in order to meet, discuss and act in the best interests of the Partners in Nutrition Co-Operative under its Joint Powers Agreement. PINCO has established teleconferencing access for this special session PINCO Advisory Committee meeting. PINCO Member District Representatives and members of the public are encouraged to participate through the following number:

Meeting ID [meet.google.com/ovb-crse-kwh](https://meet.google.com/ovb-crse-kwh) Phone Numbers (US)+1 401-315-8865 PIN: 813 009 520#

**1. SIGN-IN:**

**2. ADOPTION OF AGENDA**

Adoption of the February 4, 2021 Executive Committee Meeting Agenda as presented.

**MOTION:** \_\_\_\_\_ **SECONDED:** \_\_\_\_\_ **VOTE: YES** \_\_\_ **NO** \_\_\_

**3. ADOPTION: EXECUTIVE COMMITTEE MEETING MINUTES OF JANUARY 14, 2021**

Adoption of the Executive Committee Meeting Minutes of January 14, 2021 as presented.

**MOTION:** \_\_\_\_\_ **SECONDED:** \_\_\_\_\_ **VOTE: YES** \_\_\_ **NO** \_\_\_

**4. PUBLIC COMMENTS FROM THE FLOOR:**

Public Business from the Floor – Agendized Items and Non-Agendized Items: The public is invited to address items on the PINCO Agenda or any item that is within PINCO's jurisdiction as constituted. Without taking action or entering into a dialog with the public, PINCO Board members may briefly respond to statements made or ask clarifying questions about topics not on the PINCO agenda. Individual speakers are limited to three (3) minutes each with the total time for public input on each item limited to fifteen (15) minutes. All persons requesting to make comments are asked to complete a public speaking form prior to the meeting. You will be asked to provide your full name, who or what you are representing and the topic as an item identified on the agenda or as a non-Agendized item.

**5. ACTION: ESTABLISHMENT OF USDA ENTITLEMENT SPENDING THRESHOLD(S)**

Background: The pandemic and its impact on Member District's program sponsorship has had a direct impact on PINCO's management of its USDA Foods program in regard to inventory management and the resulting impact on storage capacity. The result of not fully utilizing commodities ordered prior to COVID-19 has added to PINCO's outside storage expense and has prevented the ability to fill purchase orders due to a lack of space. PINCO has been able to reduce the effect of this confluence of factors through backhauling additional USDA Foods and donations but these practices have limited effect.

Fortunately, PINCO has recovered much of the commodities swept by CDE this year and will continue request excess pounds at processors taking advantage of available commodities lost to sweep by other agencies. This is a reality and opportunity PINCO will be able to gain entitlement through the next twelve to eighteen months as USDA and processors adjust production moving in to 2021-2022 knowing participation will be impacted by the level of school reopening (in-class, distance learning, hybrid).

While there has been a great amount of teamwork shown by Member Districts and Staff alike in managing this crisis, there has never been a need for teamwork now in determining how PINCO's 2021-2022 USDA Foods entitlement is spent. Based on CDE opting in to the USDA's FFCRA Waiver NSLP USDA Foods entitlement calculations PINCO's entitlement will be based on its 2018-2019 throughout the 2021-2022 school year.

What this means is that PINCO will have the same amount of entitlement (\$7,547,101.00 after expenditures) where from all indications, participation will continue to be recovering through 2021-2022.

The following are dates/timelines for requesting 2021-2022 USDA Foods:

- 2021-22 Preplanner – Please remember to: 1) order total case/pounds, including partial requests, by quarters on the preplanner and 2) indicate processors name in the Processor Name/Comment column when ordering processed items. You can also indicate the preferred delivery date in the comment column as well. Please note that the Seasonal Fruit and Vegetable (Seasonal F&V) USDA Food items previously ordered are entered on the preplanner. Please complete and return the preplanner by Monday, March 1, 2021.
- 2022-23 IDIQ Preplanner – Please indicate if you wish to order Seasonal F&Vs for July to September 2022 delivery dates. If so, please complete and return by Monday, March 1, 2021. Please note orders placed are considered firm commitments. Opportunities for cancellations and destination changes are dependent on the timing of the request.
- 2021-22 USDA Foods Catalog – To meet the WBSCM USDA Foods due dates, it is imperative that your orders are place in WBSCM by the due date as indicated on the attached catalog.
- 2021-22 DOD Survey – Please complete the attached 2021-22 DoD Participation form and return to me by Monday, March 1, 2021. Please remember to indicate this amount on your preplanner so that it is deducted from your Co-op’s entitlement.

It is recommended PINCO’s Executive Committee direct the Commodity Sub-committee to develop a responsible threshold-percentage of spending PINCO’s 2021-2022 USDA Foods and bring its recommendations to the PINCO Advisory Committee to coincide with the 2021-2022 USDA Preplanner Order at its meeting scheduled for February 18, 2021.

**MOTION:** \_\_\_\_\_ **SECONDED:** \_\_\_\_\_ **VOTE: YES** \_\_\_\_ **NO** \_\_\_\_

#### **6. ACTION: APPROVAL OF ROSE & SHORE’S PRICING OF ADDITIONAL USDA BACKHAUL PRODUCTS**

Background: With being presented options provided by Rose & Shore based on a RFQ for processing PINCO’s USDA Chicken Strips, the PINCO Advisory Committee approved the addition of a Quesadilla and the addition of two Sandwiches utilizing USDA Pork and Turkey Roasts under the current agreement at the January 28, 2021 meeting. Members were not able to approve two additional products that were presented with pricing not being confirmed. Subsequent to the meeting last week, the Lead Agency was able to secure pricing on the following products from Rose & Shore using PINCO’s USDA Chicken Strip(s) through June 30, 2021:

BBQ Chicken Sandwich on WG Bun (2MMA/2G) 36- 4.3oz. Sandwiches, I/W  
\$29.50 per case/.82 per serving  
USDA Drawdown 7.50 lbs.

Chicken Soft Taco with PINCO Beans (2MMA/2G) 48- 5.0oz Tacos, I/W  
\$28.80 per case/.69 per serving  
USDA Drawdown 6.67 lbs.

The ability to backhaul these USDA Foods provides an opportunity for Member Districts to have items that do not require assembly, save on packaging expense(s) and most importantly reduces the inventory at PINCO that Member Districts have been unable to use.

It is recommended PINCO’s Executive Committee approve these two additional line items to the 2021-2022 PINCO Buying Guide allowing Member Districts to submit PO’s for immediate backhaul

**MOTION:** \_\_\_\_\_ **SECONDED:** \_\_\_\_\_ **VOTE: YES** \_\_\_\_ **NO** \_\_\_\_

#### **7. UPDATE: PINCO SUB-COMMITTEE REPORTS**

BID/FOOD SHOW      COMMODITY      J.P.A./POLICY      FUTURES      SUNSHINE

**INFORMATION ONLY**

#### **8. REPORTS FROM EXECUTIVE COMMITTEE MEMBERS/LEAD AGENCY**

**9. UPCOMING MEETING DATES:**

Executive Committee      Advisory Committee

~~September 3, 2020~~      ~~September 17, 2020~~

~~October 8, 2020~~      ~~October 22, 2020~~

~~November 5, 2020~~      ~~November 19, 2020~~

~~December 17, 2020 (Combined Executive and Advisory Committee)~~

~~January 14, 2021~~      ~~January 28, 2021~~

~~February 4, 2021~~      February 18, 2021

March 4, 2021      March 18, 2021

April 1, 2021      April 15, 2021

May 6, 2021      May 20, 2021

June 3, 2021      June 17, 2021

**10. ADJOURN: MOTION \_\_\_\_\_ SECONDED \_\_\_\_\_**