



PINCO EXECUTIVE COMMITTEE MEETING
THURSDAY, JANUARY 14, 2021
10:00 AM
PINCO ADMINISTRATIVE OFFICES
44809 BEECH AVENUE
LANCASTER, CA 93534

Pursuant to the Governor's recent provisional guidance regarding open meeting policies in conducting public business, and California Government Code § 54953(b) and notwithstanding any other provision of law, the legislative body of a local agency has provided teleconferencing for the benefit of the public and the legislative body of a local agency in order to meet, discuss and act in the best interests of the Partners in Nutrition Co-Operative under its Joint Powers Agreement. PINCO has established teleconferencing access for this special session PINCO Advisory Committee meeting. PINCO Member District Representatives and members of the public are encouraged to participate through the following number:

Meeting ID meet.google.com/awx-ukwz-aat Phone Numbers (US) [+1 636-498-4847](tel:+16364984847) PIN: 695 740 961#

1. SIGN-IN:

2. ADOPTION OF AGENDA

Adoption of the January 14, 2021 Executive Committee Meeting Agenda as presented.

MOTION: _____ **SECONDED:** _____ **VOTE: YES** ___ **NO** ___

3. ADOPTION: EXECUTIVE COMMITTEE MEETING MINUTES OF NOVEMBER 5, 2020

Adoption of the Executive Committee Meeting Minutes of November 5, 2020 as presented.

MOTION: _____ **SECONDED:** _____ **VOTE: YES** ___ **NO** ___

4. PUBLIC COMMENTS FROM THE FLOOR:

Public Business from the Floor – Agendized Items and Non-Agendized Items: The public is invited to address items on the PINCO Agenda or any item that is within PINCO's jurisdiction as constituted. Without taking action or entering into a dialog with the public, PINCO Board members may briefly respond to statements made or ask clarifying questions about topics not on the PINCO agenda. Individual speakers are limited to three (3) minutes each with the total time for public input on each item limited to fifteen (15) minutes. All persons requesting to make comments are asked to complete a public speaking form prior to the meeting. You will be asked to provide your full name, who or what you are representing and the topic as an item identified on the agenda or as a non-Agendized item.

5. ACTION: ESTABLISHING TIMELINE FOR USE/DONATION OF USDA INVENTORY

Background: As a result of COVID and corresponding school closure and meal distribution models developed in response to distance learning PINCO Member Districts have been challenged in use of its USDA Foods that arrived in the winter and spring of 2020 and through the first six months of the 2020-2021 school year. To minimize local pressures in absorbing additional product at its schools, Member Districts approved the temporary suspension of the nine-month USDA must pull policy with the idea of schools reopening in some form moving forward. Unfortunately, the intensifying of the COVID crisis and subsequent lockdown measures have delayed any plans to welcome students back to campus in the immediate future. Currently PINCO's inventory of USDA Foods that has eclipsed the nine-month timeline is approximately 3,200 cases with an additional 12,000 cases of frozen and canned inventory scheduled to reach the nine-month threshold by March 31, 2021. The lack of movement on these cases and others on-the-clock are making it difficult for the Service Center to process P.O.'s and bring in products in the Buying Guide. It is recommended PINCO's Executive Committee assess the usage of USDA Foods on hand and pending arrivals to determine a usage and/or donation deadline to present to PINCO's Advisory Committee at its January 28, 2021 meeting.

MOTION: _____ **SECONDED:** _____ **VOTE: YES** ___ **NO** ___

6. ACTION: ESTABLISHMENT OF PINCO'S 2021-2022 RFP AND EXTENSION SCHEDULE

Background: The PINCO Bid Sub-committee is to report out on its January 13, 2021 meeting with its recommendations for PINCO's upcoming 2021-2022 RFP solicitation(s) and extension requests scheduled for public posting on February 14, 2021. It is recommended PINCO's Executive Committee review the information provided to

adopt the proposed RFP schedule and direct the Lead Agency and Bid Sub-committee to execute and bring back its findings and recommendations to PINCO's Executive and Advisory Committees moving forward.

MOTION: _____ **SECONDED:** _____ **VOTE: YES** ___ **NO** ___

7. REVIEW: PINCO PROCEDURES MANUAL UPDATE

Background: PINCO's J.P.A./Policy Sub-committee to report out on its work in updating the PINCO Procedures Manual.

INFORMATION ONLY

8. UPDATE: PINCO SUB-COMMITTEE REPORTS

BID/FOOD SHOW COMMODITY J.P.A./POLICY FUTURES SUNSHINE

INFORMATION ONLY

9. REPORTS FROM EXECUTIVE COMMITTEE MEMBERS/LEAD AGENCY

10. UPCOMING MEETING DATES:

| <u>Executive Committee</u> | <u>Advisory Committee</u> |
|--|-------------------------------|
| September 3, 2020 | September 17, 2020 |
| October 8, 2020 | October 22, 2020 |
| November 5, 2020 | November 19, 2020 |
| December 17, 2020 (Combined Executive and Advisory Committee) | |
| January 14, 2021 | January 28, 2021 |
| February 4, 2021 | February 18, 2021 |
| March 4, 2021 | March 18, 2021 |
| April 1, 2021 | April 15, 2021 |
| May 6, 2021 | May 20, 2021 |
| June 3, 2021 | June 17, 2021 |

11. ADJOURN: MOTION _____ **SECONDED** _____